

Exhibits for Abatement of Environmental Hazards Projects Iowa Code section 257.31(6)

Background Information for Districts

6. *a.* The committee shall establish a modified allowable growth for a district by increasing its allowable growth when the district submits evidence that it requires additional funding for removal, management, or abatement of environmental hazards due to a state or federal requirement. Environmental hazards shall include but are not limited to the presence of asbestos, radon, or the presence of any other hazardous material dangerous to health and safety.
- b.* The district shall include a budget for the actual cost of the project that may include the costs of inspection, re-inspection, sampling, analysis, assessment, response actions, operations and maintenance, training, periodic surveillance, developing of management plans, recordkeeping requirements, and encapsulation or removal of the hazardous material.

General Information

- Modified allowable growth, if approved, for expenditures is always categorical for the purpose for which granted.
- Exhibits are public documents. Adhere to any confidentiality required by state or federal laws.
- Expenditures for which modified allowable growth may be requested are limited to General Fund expenditures.
- Expenditures must have been incurred or obligated during the current or previous school years in the general fund.
- Expenditures submitted must be limited to those that are directly for asbestos or environmental hazards and not include remodeling to restore the facility or equipment after the environmental hazard is removed.
- Do not include subsequent fiscal year expenditures.
- Expenditures must be documented actual, known, allowable, unduplicated costs that do not supplant.
- Modified allowable growth requests require a copy of the board minutes authorizing the request to the SBRC.

Descriptive Program Information

Describe the project and need for the project or the circumstances that led to the need for the project.

Prepare an itemized budget of actual costs necessary to abate the environmental hazard.

- Identify vendor information:
 - List each vendor's names,
 - what the vendor did,
 - and the amount paid by the district.
- If multiple buildings, it is helpful to separate the buildings in the itemized budget.
- Identify any other sources that paid or will pay a portion of the costs such as insurance proceeds, disaster aid, or grants, and reduce the total cost of the abatement project for which modified allowable growth is requested by those amounts.
- Send one set of the invoices that are included on the itemized budget/list. These can be PDF.

Costs to exclude:

- Do not include any staff or other costs related to on-going district monitoring environmental issues, as these are ordinary operation and maintenance costs.
- Do not include costs related to employee salary or benefits.

- Do not include associated costs that are not specifically abatement such as demolition of a building, remodeling of the space after abatement, etc.

Identify or explain the state or federal requirement being met by this project.

If grant programs or disaster aid are available for this project, describe district efforts to obtain that alternative funding.

If the request is related to an emergency infrastructure repair/replacement due to life safety issues, provide a letter or citation from the fire marshal or opinion from an impartial expert not also a potential contractor on the project.

Environmental hazard projects can be expended from several funds. However, for a request to the SBRC for modified allowable growth, only the expenditures from the general fund may be considered.

- **Include in the exhibits an affirmative statement that all the costs included in the project request for modified allowable growth were paid from the General Fund.**

Many districts have on-going abatement projects each year on multiple buildings in the district.

- **Include in the exhibits an affirmative statement that no costs included in this request to the SBRC have been included in any previous request on similar issues.**

If the abatement was needed as a part of a project voted by the local patrons such as VPPEL or a bond issue, be sure to disclose this information.

- **Include in the exhibits an affirmative statement that no costs included in this request to the SBRC were included in the ballot language voted by the local patrons to be paid from that voted funding source.**

One set of board minutes authorizing the request to the SBRC is required. These can be PDF.

- Was the decision of the board to request modified allowable growth unanimous?
- When the minutes were published showing action on the decision to request modified allowable growth, were there any public comments received? If so, please summarize.

In submitting this request for modified allowable growth, the district is affirming to the School Budget Review Committee that it has followed the instructions, Iowa Code (IC), and Iowa Administrative Code (IAC).