

Perkins Claim Webinar

#9 March 9 2022 Perkins Year in Review: Updates and Q & A (from February 16)

Join Zoom Meeting: <https://IDOE.zoom.us/j/9983459960>

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515-339-4520

Claim Submission Due Dates FY 2022

| Quarter (Fiscal Year) | Dates of Purchase/Service/Activity | Claims Due | Warrant/Paid Date |
|-----------------------|------------------------------------|--------------------------|--------------------|
| 1 | July 1 - September 30 | October 15, 2021 | November 8, 2021 |
| 2 | October 1 - December 31 | January 17, 2022 | February 8, 2022 |
| Mid Quarter Added | July 1 - February 25, 2022 | February 25, 2022 | March 9, 2022 |
| 3 | January 1 - March 31 | April 15, 2022 | May 9, 2022 |
| 4 | April 1 - June 30 | July 15, 2022 | August 8, 2022 |

Perkins Claim Template

Updates

CTSO Staff Travel
CTSO Student Competitor Costs

Description

Instructors and Advisors only
Budget Code 580

Template Updated

FY 2021
FY 2022

In-State Meals

Must manually add in 2022

FY 2023

Assurances and Certifications

Middle School Standards Approved (A & C Updated)

FY 2022

Claim Documentation

Keep on file

Available Upon Request
CTSO Student Competitor List
CTSO Membership Invoices
Middle School Checklist

FY 2020
FY 2023
FY 2021
FY 2022

Required, embedded docs

Keep on file & Embed in claim
Keep on file & Embed in claim

Allowable and Unallowable Costs

Updates

Advertising
Advertising

Off-contract pay
Off-contract pay
Off-contract pay (CLNA)
CTSO Competitors
Transportation
Student Certifications
Career Information Systems (CISs)

Description

Allowable - Recruiting CTE Instructors and Personnel
Allowable - Recruiting [Non-traditional](#) and [Special Populations](#) (SP)

- Claim description includes SP distribution plan.

 Allowable - Stipends eligible for **new CTSO advisors**
 Allowable - Stipends eligible for **additional, CTSO Advisors** (capacity)
 Allowable - Comprehensive Local Needs Assessment work
 CTSO **Student Competitors only** travel costs
Only non-traditional students and special populations
 Allowable for all students (except train the trainer courses)
 Unallowable for secondary and community colleges ([Memo](#))
Invoices dated between July 1, 2021 and January 24, 2022 will be approved.
Updated from October 8, 2021
 Unallowable
 Purchases using non-federal funds are Perkins ineligible for future purchases.

Document Updated

FY 2022
FY 2022
FY 2022
FY 2020
FY 2022
FY 2022
FY 2022
FY 2022
FY 2017
FY 2019
FY 2022
FY 2022
FY 2022
FY 2022
FY 2020

Employment (and Temp) Agencies
Supplanting

Required Processes

Updates

| | Description | Document Updated |
|---------------------------------|--|-------------------------|
| Quarterly Claim Submission | Quarterly claims are required in 2022 Quarterly submission included in monitoring and desk audit processes | FY 2022 FY 2021 |
| CTSO Competitors | Process and policy for reimbursement of student competitors (eligible) Process to determine student attendees (travel ineligible for reimbursement) | FY 2022 FY 2022 |
| Prior Approval (secondary only) | Budget adjustments over 10% of Allocation Total | FY 2022 |
| Prior Approval (secondary only) | Purchases over \$5,000. | FY 2022 |
| Human Trafficking Lodging | In-state Approved Lodging Providers | FY 2022 |

Questions from February 16, 2022 Updates Q & A

1. **CTSO Student Competitor Costs 580** (formerly “Student Transportation 580”).

Clarifications

2. When advertising to recruit [non-traditional](#) and [special populations](#) into CTE programs, include a brief description of the **distribution plan** to non-traditional students and students in special population categories in the description field of the summary template.

Reminders

3. Middle school. Forward a completed [Middle School Checklist](#) to amy.vybiral@iowa.gov to determine eligibility and to receive prior approval to use Perkins funds for middle school expenditures.
4. Career information systems (CISs) for secondary school districts and community colleges are **ineligible** for Perkins reimbursement. [Memo](#)

Updates

5. Secondary districts must request prior approval via email (amy.vybiral@iowa.gov) when reallocating more than 10% of the Perkins budget.
6. Secondary districts must request prior approval via email (amy.vybiral@iowa.gov) when requesting purchases of over \$5,000 per acquisition unit.

Contact Steve Crew for federal K-12 prior approval statute. steve.crew@iowa.gov

Enter expenditures into the correct activities (Required Activities one through six and Admin)

Budgets will be adjusted after final claims are submitted after FY 2022 ends.