



IOWA DEPARTMENT OF EDUCATION

Request for Initial Out of State Placement

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School Year _____

Student Name: _____ DOB: _____
First MI Last

School District: _____ CSD _____ AEA #: _____ AEA _____

District contact: _____ AEA SPED Dir: _____

Date of IEP: _____ to _____ Date of Next Re-Eval _____

Instructional Goal Areas (check all IEP goal areas): Reading Math Writing Behavior
Other: _____

Origination for this Placement

Department of Human Services DHS Worker Contact: _____
email: _____ @dhs.state.ia.us phone: _____

Juvenile/District Court JCS Worker Contact: _____
email: _____ @iowacourts.gov phone: _____

Need for special treatment or therapy, not for educational purposes
Parental Rights Terminated: yes no

IEP Team
 Special education program is closer than an appropriate program in state
 Appropriate special education program is not available in state
 Need for special treatment or therapy related to disability, necessary for FAPE

Type of Placement Requested

Residential Day School Program only*
* Justification for Placement must be attached for day program placements

Name of Agency/Facility: _____

City: _____ State: _____

Start Date Ending Date

Academic Year: _____ to _____ (not to exceed the 180 day LEA calendar)
ESY services: _____ to _____ (a copy of the IEP, page G must be attached)

An Iowa education agency (LEA) is only required to pay for/up to 180 days within an academic year. However, if a student qualifies for Extended School Year Services (ESY Services), as provided in the Iowa rules of special education (IAC 281 – 41), the LEA is required to pay for those educational costs. Educational costs for days beyond the 180 days for the academic year and the days of summer school are the responsibility of the placing agency (Iowa Department of Human Services or Iowa Juvenile Court Services). An LEA may elect to pay for educational costs beyond the academic year and for summer school, but it is not required to do so, nor allowed to use special education funds to pay for such summer school.

A contract between the LEA and the Agency/Facility providing the special education instructional services and the AEA and the Agency/Facility providing the support and related services should be sent to the Department of Education within 30 days of placement notification. Contracts for providing the special education instructional and support services on file at resident district (IAC 281 – 41.903(256B, 282).

Identified Legal Authority to sign for the LEA

LEA Superintendent: _____

Date Requested: _____

Identified Legal Authority to sign for the AEA

AEA Director of Special Education: _____

Date Requested: _____

Attachments:

- If an IEP placement, the JSS is required.
- If ESY is required, this page of the IEP needs to be attached, summer school or year round school is NOT ESY.)

Notice:

It is the policy of the Iowa Department of Education not to discriminate on the basis of race, creed, color, sexual orientation, gender identity, national origin, sex, disability, religion, age, political party affiliation, or actual or potential parental, family or marital status in its programs, activities, or employment practices as required by the Iowa Code sections 216.9 and 256.10(2), Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. § 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.), Title IX (Educational Amendments, 20 U.S.C. §§ 1681 – 1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. § 794), and the Americans with Disabilities Act (42 U.S.C. § 12101, et seq.). If you have questions or complaints related to compliance with this policy by the Iowa Department of Education, please contact the legal counsel for the Iowa Department of Education, Grimes State Office Building, 400 E. 14th Street, Des Moines, IA 50319-0146, telephone number: 515-281-5295, or the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 W. Madison Street, Suite 1475, Chicago, IL 60661-4544, telephone number: 312-730-1560, FAX number: 312-730-1576, TDD number: 877-521-2172, email: OCR.Chicago@ed.gov.