

DRAFT* CHAPTER 46 *DRAFT
CAREER AND TECHNICAL EDUCATION

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4 **281-46.1 (258) Federal Act accepted.** The provisions of the Act of Congress known as the Carl
5 D. Perkins Career and Technical Education Improvement Act of 2006, codified at 20 U.S.C.
6 §2301 et seq., as amended, and the benefit of all funds appropriated under said Act and all other
7 Acts pertaining to career and technical education, are accepted.
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9 **281-46.2 (258) Definitions.** As used in this chapter:

10 *“Approved practitioner preparation school, department, or class”* means a school,
11 department, or class approved by the board as entitled under this chapter to federal moneys for
12 the training of teachers of career and technical education subjects.

13 *“Approved career and technical education program”* means a career and technical education
14 program offered by a school district or community college and approved by the department
15 which meets the requirements for career and technical education programs established under this
16 chapter.

17 *“Approved regional career and technical education planning partnership”* means a regional
18 entity that meets the requirements for regional career and technical education planning
19 partnerships pursuant to section 46.9.

20 *“Board”* means the board for career and technical education as provided in section 46.3.

21 *“Career academy”* means a career academy established under section 46.11.

22 *“Career and technical education service area”* means any one of the service areas specified
23 in section 46.4.

24 *“Community college”* means an institution as defined under Iowa Code section 260C.2,
25 paragraph “1”.

26 *“Department”* means the department of education.

27 *“Director”* means the director of the department of education.

28 *“District”* means a public school district.

29 *“Partnership”* means a regional career and technical education planning partnership as
30 established under section 46.10.

31 *“Program”* means a minimum of 3 sequential units of career and technical education
32 coursework.

33 *“Sector partnership”* means a regional industry sector partnership as defined in 281 –
34 section 25.18.

35 *“Shared program”* means a program or portion of a program offered through an agreement
36 pursuant to Iowa Code section 256.13.

37 *“Work-based learning”* means opportunities and experiences that include but are not limited
38 to tours, job shadowing, rotations, mentoring, entrepreneurship, service learning, internships, and
39 apprenticeships.

40 *“Work-based learning intermediary network”* means the statewide work-based learning
41 intermediary network established pursuant to 281 – chapter 48.
42

43 **281-46.3 (258) State board for career and technical education.** The state board of education
44 shall constitute the board for career and technical education. In that capacity, the board shall
45 approve the multi-year state plan developed by the director in accordance with applicable federal
46 laws and regulations governing career and technical education.

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2 **281-46.4 (258) Career and technical education service areas.** Districts shall comply with the
3 requirements of section 46.5 in offering programming pursuant to this section. Instructors
4 teaching courses pursuant to this section shall hold and maintain appropriate board of education
5 examiners licensure pursuant to Iowa Code chapter 272.

6 *a. Grades 7-8.* Pursuant to 281 – section 12.5, subsection 4, districts shall offer career
7 exploration and development in grades 7 and 8. Career exploration and development shall be
8 designed so that students are appropriately prepared to create an individual career and academic
9 plan pursuant to 281 – chapter 49, incorporate foundational career and technical education
10 concepts aligned with the six career and technical education service areas as defined in section
11 46.4, and incorporate relevant twenty-first century skills.

12 *b. Grades 9-12.* Pursuant to 281 – section 12.5, subsection 5, districts shall offer career and
13 technical education programming in the following service areas.

14 (1) Agriculture, food, and natural resources, including the career cluster of agriculture, food,
15 and natural resources.

16 (2) Information solutions, including the career clusters of arts, audio and video technology,
17 and communications; and information technology.

18 (3) Applied sciences, technology, engineering, and manufacturing, including the career
19 clusters of architecture and construction; manufacturing; science, technology, engineering, and
20 mathematics; and transportation, distribution, and logistics.

21 (4) Health sciences, including the career cluster of health science.

22 (5) Human services, including the career clusters of education and training; human services;
23 hospitality and tourism; government and public administration; and law, public safety,
24 corrections, and security.

25 (6) Business, finance, marketing, and management, including the career clusters of business,
26 management, and administration; finance; and marketing.

27
28 **281-46.5 (258) Standards for career and technical education.** The board shall adopt content
29 standards for the career and technical education service areas. Districts shall include, at a
30 minimum, the content standards for career and technical education service areas adopted
31 pursuant to this section in career and technical education programs.

32
33 **281-46.6 (258) Career and technical education program approval and review.** The purpose
34 of the career and technical education program approval and review process is to promote the
35 establishment and maintenance of high-quality secondary and postsecondary career and technical
36 education programs that implement best practices resulting in effective teaching and learning.
37 The program approval and review process will ensure all career and technical education
38 programs are compatible with educational reform efforts, are capable of responding to
39 technological change and innovation, and meet the educational needs of students and the
40 employment community.

41 **46.6(1) Secondary program approval.** All career and technical education programs offered
42 by a district shall be approved by the department. As a condition for approval, a district shall
43 comply with the following requirements for career and technical education program approval.

44 *a. Data collection and analysis.* Each program shall conduct an analysis of appropriate data
45 and information related to applicable occupational fields. For purposes of this subsection, data
46 shall include, at a minimum, program enrollment numbers and trends by high school, course

1 completion rates and trends, data required under federal statute governing career and technical
2 education, and labor market information and socio-economic and demographic data elements as
3 provided by the partnership.

4 *b. Program report and self-study.* A district shall create a program report and self-study for
5 each offered program. The program report and self-study shall include narrative on the following
6 criteria.

7 (1) *Program overview.* This section shall include an overview of the program’s purpose, a
8 summary of data and information as described under subsection “a” of this section and any
9 conclusions drawn from this data and information, and an analysis of future trends in
10 occupations associated with the program.

11 (2) *Statement of program goals, objectives, and outcomes.* This section shall include clear
12 statements of the program’s goal, objectives, and outcomes, including a justification of the
13 program’s goal(s), objective(s), and outcome(s) based on the review conducted under subsection
14 “b”, paragraph (1) of this section, and describe methods which will be used to measure the
15 program’s stated outcomes.

16 (3) *Competencies.* This section shall describe the established program competencies aligned
17 with state standards pursuant to section 46.5 and the program’s goals, objectives, and outcomes;
18 include evidence of advisory committee approval of competencies, technical skill assessment
19 tool(s), and proficiency benchmarks; include evidence of postsecondary approval of
20 competencies and technical skill assessment tool(s); outline and describe the coherent sequence
21 of coursework which constitute the program, including any related foundational and concurrent
22 enrollment coursework, depicted in a plan of study template; describe processes utilized to
23 employ contextualized and effective work-based, project-based, and problem-based learning
24 approaches; describe efforts to integrate career and technical education student organization(s)
25 into the program, if applicable; and describe processes utilized to review and update the
26 curriculum, ensuring continued relevancy to the occupational field.

27 (4) *Student assessment.* This section shall describe how the program will assess student
28 outcomes established under subsection 46.6(1), paragraph “b”, subparagraph (2) and program
29 competencies established under subsection 46.6(1), paragraph “b”, subparagraph (3) and the
30 established technical skill assessment tool(s) to measure competencies, utilizing industry-
31 approved technical skill assessments, where available and appropriate.

32 (5) *Educational resources.* This section shall describe key equipment and materials currently
33 used in instruction; processes to determine whether the equipment is relevant and up-to-date;
34 processes to maintain the equipment; and new equipment needs, with a description of how the
35 proposed new equipment would improve the program.

36 (6) *Advisory council.* This section shall describe how the program engages with the business
37 community to recruit members for the advisory council pursuant to section 46.8, include a
38 current member list with titles and company; describe advisory committee meeting logistics
39 including, but not limited to, meeting frequency, agendas, and minutes; detail and describe the
40 advice the advisory council has suggested for the program, and any actions or results taken by
41 the program which stem from this advice as well as any advice not acted upon by the program;
42 and include, as an appendix to the narrative, advisory council minutes from the prior year.

43 (7) *Partnerships.* This section shall describe how the program’s curriculum is integrated with
44 other curricular offerings required of all students; describe the articulation, contractual
45 agreements for shared courses with community colleges, and other agreements with community
46 colleges and other postsecondary institutions; and describe how the program partners with

1 counselors at various levels to assist all students and stakeholders in the exploration of pathway
2 opportunities within the service area.

3 (8) *Removing barriers.* This section shall describe how the program removes barriers for all
4 students to access education opportunities both while in and beyond high school.

5 c. *Feedback.* The district shall submit the program report and self-study completed under
6 paragraph “b” of this subsection of this section to the partnership for peer review and feedback.
7 The partnership shall complete a review of the program report and self-study and provide the
8 district with recommendations and feedback based on the review. The partnership’s
9 recommendations shall be documented and submitted to the department and the district, which
10 will modify the program report and self-study based on the partnership’s recommendations. The
11 partnership’s recommendations shall be included as an appendix to the program report and self-
12 study submitted to the department. The final program report and self-study shall be submitted by
13 the district to the department.

14 d. *Department approval.* Final approval of programs will be reserved for the department.
15 Approval shall be awarded to a program if clear evidence of compliance with the criteria
16 established in this section is provided in the program report and self-study as required under
17 paragraph “b” this subsection. A program which fails to be approved by the department will
18 have one year to address identified deficiencies and resubmit for approval of program. The
19 department will provide a summary of the deficiencies in need of addressing.

20 **46.6(2)** *Postsecondary program approval.* All community college career and technical
21 education programs shall be approved through the process established in 281 – section 21.4,
22 subsection 3.

23 **46.6(3)** *Secondary program review.* The program review process will ensure that twenty
24 percent of secondary career and technical education programs are reviewed on an annual basis
25 and that career and technical education programs meet standards adopted by the board. The
26 review shall include an assessment of the extent to which the competencies in the program are
27 being mastered by the students enrolled, the costs are proportionate to educational benefits
28 received, the career and technical education curriculum is articulated and integrated with other
29 curricular offerings required of all students, the programs would permit students with career and
30 technical education backgrounds to pursue other educational interests in a postsecondary
31 institutional setting, and the programs remove barriers for all students to access educational and
32 employment opportunities.

33 a. *Secondary program review.* As a condition of continuing approval, districts shall comply
34 with the following requirements for career and technical education program review. Units of
35 instruction required under section 46.4 must have students from each participating high school
36 enrolled. Each district sending students to a shared program with another district which is used
37 by the sending district to fulfill the requirements of section 46.4 must have students from the
38 sending district enrolled in the shared program

39 (1) *Conclusions drawn from annual program measurement.* Each program shall annually
40 review and evaluate program outcomes and student assessment data. The program shall describe
41 any conclusions drawn from the review and evaluation of program outcomes and student
42 assessment data, and how those conclusions impact the future direction of the program. In
43 addition to and as a result of this review, the program shall identify program strengths, in order
44 of importance, and describe how these strengths will be maintained; perceived barriers to
45 accomplishing the program’s goal(s) and objective(s); and primary opportunities for
46 improvement, in order of importance, and how these opportunities for improvement will be

1 addressed. The program shall also review program enrollment and participation data by high
2 school to determine if students from each participating high school have access to the program.
3 The program shall describe how the district is ensuring access to the program for all students
4 from each participating high school.

5 (2) *Revision of program goals, objectives, and outcomes.* The program shall update and make
6 appropriate revisions to the program, including goals, objectives, and outcomes, as outlined in
7 the program report and self-study based on the results of the activities prescribed under
8 subsection “a”, paragraph (1) of this section.

9 *b. Feedback.* The district shall submit the program report and self-study completed under
10 paragraph “a”, subparagraph (2) of this subsection to the partnership for peer review and
11 feedback. The partnership shall complete a review of the program report and self-study and
12 provide the district with recommendations and feedback based on the review. The partnership’s
13 recommendations shall be documented and submitted to the department and the district, which
14 will modify the program report and self-study based on the partnership’s recommendations. The
15 partnership’s recommendations shall be included as an appendix to the program report and self-
16 study submitted to the department. The final program report and self-study shall be submitted by
17 the district to the department.

18 *c. Department approval.* Final approval of programs will be reserved for the department.
19 Approval shall be awarded to a program if clear evidence of compliance with the criteria
20 established in this section is provided in the program report and self-study as required under this
21 section. A program which fails to be approved by the department will have one year to address
22 identified deficiencies and resubmit for approval of program. The department will provide a
23 summary of the deficiencies in need of addressing.

24 **46.6(4) Postsecondary program review.** The postsecondary program review process shall
25 ensure career and technical education programs meet standards adopted by the board. The review
26 shall include an assessment of the extent to which the competencies in the program are being
27 mastered by the students enrolled, the program costs are proportionate to educational benefits
28 received, the curriculum is articulated and integrated with other curricular offerings required of
29 all students, the program provides opportunities for students to pursue other educational interests
30 in a postsecondary institutional setting, and the program removes barriers for all students to
31 access educational and employment opportunities.

32 *a. Process.* Each community college shall establish a process which ensures at least twenty
33 percent of career and technical education programs are reviewed on an annual basis. The
34 department will ensure compliance with the requirements of this subsection through the
35 community college accreditation process established in 281 – chapter 24.

36 *b. Components.* The following minimum components will be addressed through the process
37 outlined in subsection “a” of this section.

38 (1) *Industry or professional standards.* Community colleges shall utilize standards
39 established and recognized by industry or professional organizations when available and
40 appropriate. In lieu of these standards, community colleges shall develop program standards
41 through a structured group interview process, which involves committees of incumbent workers
42 within an occupational cluster analyzing standards which include new and emerging
43 technologies, job seeking, leadership, entrepreneurial, and occupational competencies. This
44 analysis includes identifying standards that ensure program participants have access to
45 instruction which leads to employment and further training. All standards will be analyzed for
46 the reinforcement of academic skills.

1 (2) Program standards. Additional standards which shall be addressed during the program
2 review include currency of curriculum; faculty qualifications; professional development;
3 adequacy of equipment and facilities; student outcomes, in terms of student demographics to
4 include gender, race and ethnicity, national origin, and disability; enrollment retention,
5 completion, and replacement rates; articulation; and employment rates and wages.

6 (2) *Advisory council.* The community college shall document how the program engages with
7 the business community to recruit members for the advisory council required under section 46.8.
8 Program review documentation shall include a current member list with titles and employer;
9 advisory committee meeting logistics including, but not limited to, meeting frequency, agendas,
10 and minutes; advice the advisory council has suggested for the program; and any actions or
11 results taken by the program which stem from this advice.

12 (3) *Articulation.* Teachers and administrators from both secondary and postsecondary
13 instructional levels shall (when applicable) meet to identify competencies required at each level,
14 and to jointly prepare agreements of articulation between secondary and postsecondary levels for
15 specific occupational areas. Such joint articulation efforts will facilitate the secondary-
16 postsecondary transition and help reduce duplication between the two levels.

17 **46.6(5) Program modification.** Any modifications to a program must be approved by the
18 department. Modification includes, but is not limited to, a change to the courses in the program, a
19 change to the description of a program, discontinuing a program or option, a change to
20 instructional or occupational classification, or changes in program entrance requirements.

21
22 **281 – 46.7 (258) Accreditation standards not met.** Reserved.

23
24 **281 - 46.8 (258) Advisory council.**

25 **46.8(1).** The board of directors of a school district or community college that maintains a
26 career and technical education program receiving federal or state funds under this chapter shall,
27 as a condition of approval by the board, appoint a program oriented and program specific
28 advisory council for each career and technical education program offered by the school district or
29 community college. The local advisory council shall give advice and assistance to the board of
30 directors, administrators, and instructors in the establishment and maintenance of the career and
31 technical education program. An advisory council established under this section shall meet at
32 least twice annually.

33 **46.8(2) Joint advisory council.** A school district and a community college that maintain a
34 career and technical education program receiving federal or state funds may create a joint local
35 advisory council which may serve in place of an advisory council required under subsection “1”
36 of this section.

37 **46.8(3) Regional advisory council.** A regional advisory council established by a regional
38 career and technical education planning partnership approved by the department pursuant to
39 section 46.10 may serve in place of an advisory council required under subsection “1” of this
40 section.

41 **46.8(4) Membership.** The membership of each advisory council established under this section
42 shall consist of public members from multiple businesses within the occupation or occupational
43 field related to the career and technical education program, and other stakeholders with expertise
44 in the occupation or occupational field related to the career and technical education program.
45 There shall be a good faith effort to include secondary and postsecondary career and technical
46 education teachers from related secondary and postsecondary programs on the advisory council.

1 Members of an advisory council shall serve without compensation. Local advisory councils are
2 not subject to the requirements of Iowa Code chapter 69, section 16.

3
4 **281-46.9 (258) Distribution of career and technical education funds.**

5 **46.9(1).** An approved regional career and technical education planning partnership is eligible
6 to receive from state funds reimbursement for expenditures made during the fiscal year for
7 purposes allowed under section 46.10, subsection 6. If federal and state funds are not sufficient
8 to make the reimbursement to the extent provided in this section, the director shall prorate the
9 respective amounts available to the regional career and technical education planning partnerships
10 entitled to reimbursement.

11 *a.* At the beginning of a fiscal year, the department shall assign to each partnership a portion
12 of the total career and technical education funds from which the partnership may claim
13 reimbursement from the department.

14 *b.* Each partnership shall be assigned a portion of the total career and technical education
15 funds based on the following formula.

16 *(1).* Half of the total career and technical education funds shall be dispersed equally between
17 the approved partnerships.

18 *(2).* Half of the total career and technical education funds shall be dispersed based on the
19 number of students enrolled in approved career and technical education programs

20 **46.9(2).** All federal funds shall be spent pursuant to the state plan required under the federal
21 Carl D. Perkins Career and Technical Education Improvement Act of 2006, codified at 20 U.S.C.
22 §2301 et seq., as amended.

23
24 **281-46.10 (258) Regional career and technical education planning partnerships.** Regional
25 career and technical education planning partnerships are established to assist school districts in
26 providing an effective, efficient, and economical means of delivering high-quality secondary
27 career and technical education programs.

28 **46.10(1) Establishment.** Partnerships shall be established to serve all school districts in the
29 state no later than June 30, 2017.

30 *a.* There shall be established in the state no fewer than twelve and no greater than fifteen
31 regions in which partnerships may operate.

32 *b.* A partnership shall be considered established if approved pursuant to section 46.10,
33 subsection 2.

34 *c.* Convening the regional career and technical education planning partnership shall be the
35 joint responsibility of the area education agency and community college located within the
36 region. In convening the partnership, the area education agency and community college shall
37 secure the participation of interim members of the partnership. The area education agency and
38 community college shall ensure the membership requirements of section 46.10, subsection 3 are
39 satisfied when selecting interim members.

40 **46.10(2) Approval.** All partnerships shall be approved by the department. As a condition of
41 approval, each partnership shall meet the following requirements.

42 *a. Approval.* By June 30, 2017, each partnership shall have adopted by-laws in a manner and
43 format prescribed by the department. The partnership shall submit to the department by June 30,
44 2017 the partnership's by-laws, a membership list which clearly denotes the required
45 membership under section 46.10, subsection 3 and the chair, vice-chair, and secretary, the

1 designated fiscal agent for the partnership, minutes from all meetings held prior to June 30, 2017,
2 and a schedule of future meetings.

3 *b. Continuing approval.* By June 30, 2018, each partnership shall have adopted a multi-year
4 plan meeting the requirements of section 46.10, subsection 5. The multi-year plan shall be
5 reviewed and, as necessary, revised on an annual basis by the partnership and submitted to the
6 department. To maintain approval the partnership shall maintain evidence that the duties
7 assigned to the partnership under section 46.10, subsection 4 are performed on a continuing
8 basis.

9 *c. Failure to maintain approval.* If the department denies or grants conditional approval of a
10 partnership, the director, in consultation with the partnership, shall establish a plan detailing all
11 areas of deficiency, and prescribing the procedures that must be taken to achieve approval and a
12 timeline for completion of the prescribed procedures. A final plan shall be submitted to the
13 director within 45 days following notice of the department denying or granting conditional
14 approval of a partnership. The partnership shall continue to perform the duties assigned to the
15 partnership under section 46.10, subsection 4 for the duration of the timeline established in the
16 plan. If at the end of the timeline established in the plan the noted deficiencies have not been
17 adequately addressed, the partnership will be denied approval. Within one year of the action to
18 deny approval of the partnership, the director will establish a plan which details how the
19 partnership will be merged or restructured.

20 *d. Resolution of disputes.* In the event of a dispute regarding the assignment of a district to a
21 partnership under this section, the director shall first attempt to mediate the dispute. If mediation
22 is unsuccessful, the director shall schedule a hearing to obtain testimony. At the sole discretion
23 of the director, the hearing may be held electronically or in-person. The director shall issue a
24 written decision within ten days of the hearing which shall be a final administrative decision.

25 **46.10(3) Membership.** The membership of each partnership shall consist of stakeholders in a
26 position to contribute to the development and successful implementation of high-quality career
27 and technical education programs. Each district which falls within the boundaries of the
28 partnership shall be represented on the partnership. Once established pursuant to section 46.10,
29 subsection 1 the partnership shall be responsible for identifying and maintaining appropriate
30 membership. Membership of the partnership shall include but not be limited to the following:

31 *a.* The superintendent of a school district within the regional planning partnership, or the
32 superintendent's designee.

33 *b.* The president of a community college within the regional planning partnership, or the
34 president's designee.

35 *c.* The chief administrator of an area education agency within the regional planning
36 partnership, or the chief administrator's designee.

37 *d.* Representatives of a regional work-based learning intermediary network.

38 *e.* Representatives of regional economic and workforce entities including regional advisory
39 boards established under Iowa Code chapter 84A, section 4.

40 *f.* Representatives of business and industry, including representatives of regional industry
41 sector partnerships.

42 *g.* Career and technical education teachers and faculty.

43 **46.10(4) Duties.** The partnership shall perform the following duties on a continuing basis.

44 *a.* Developing a multi-year plan which meets the requirements of section 46.10, subsection 5.
45 The plan shall be updated annually.

1 *b.* Collect and review all relevant plans required by the federal Carl D. Perkins Career and
2 Technical Education Improvement Act of 2006, codified at 20 U.S.C. §2301 et seq., career and
3 academic plans required under 281 – chapter 49, and regional labor market, socio-economic, and
4 demographic information.

5 *c.* Ensuring compliance with standards adopted by the board for regional career and technical
6 education planning partnerships.

7 *d.* Appropriately expending career and technical education funds in accordance with section
8 46.10, subsection 6 assigned to the partnership pursuant to section 46.9.

9 *e.* Reviewing career and technical education programs of school districts within the region
10 and recommending to the department career and technical education programs for approval in
11 accordance with section 46.6, subsections 1 and 3.

12 *f.* Coordinating and facilitating advisory councils for career and technical education
13 programs. As necessary, establishing regional advisory councils to serve in the same capacity as
14 local advisory councils.

15 *g.* Planning for regional centers with the purpose of achieving equitable access to high-
16 quality career and technical education programming and concurrent enrollment opportunities for
17 all students.

18 **46.10(5) Multi-year plan.** The multi-year plan developed by the partnership shall outline the
19 partnership’s goals, objectives, and outcomes, how the partnership will execute the authority and
20 duties assigned to the partnership, how the partnership will secure collaboration with secondary
21 schools, postsecondary educational institutions, and employers to ensure students have access to
22 high-quality career and technical education programming, including career academies, for
23 students that aligns career guidance, twenty-first century career and technical education and
24 academic curricula, and work-based learning opportunities that empower students to be
25 successful learners and practitioners, and how the partnership will ensure compliance with
26 standards established under this section. In addition, the multi-year state plan shall include, but
27 not be limited to, the following components.

28 *a. Goals, objectives, and outcomes.* The plan shall detail the partnership’s goals, objectives,
29 and outcomes which shall include, but not be limited to, the following goals.

30 (1) Promote career and college readiness through thoughtful career guidance and purposeful
31 academic and technical planning practices.

32 (2) Promote high-quality, integrated career and technical education programming, including
33 the delivery of quality career and technical education programs by school districts in fulfillment
34 of the requirements of section 46.4, and career academies, comprised of secondary exploratory
35 and transitory coursework to prepare students for higher-level, specialized academic and
36 technical training aligned with labor market needs.

37 (3) Afford students the opportunity to access a spectrum of high-quality work-based learning
38 experiences through collaboration with a work-based learning intermediary network.

39 (4) Afford all students equitable access to programs and encourage the participation of
40 underrepresented student populations in career and technical education programming.

41 *b. Process to measure goals, objectives, and outcomes.* The plan shall outline the processes
42 to be used by the partnership to measure all goals, objectives, and outcomes established pursuant
43 to subsection “a” of this section.

44 *c. Program approval and review process.* The plan shall outline the process the partnership
45 will utilize in reviewing career and technical education programs of school districts within the
46 region based on standards established in section 46.6 of this chapter. The process shall detail

1 how twenty percent of programs will be reviewed on an annual basis. The partnership shall
2 provide a written five year program review schedule which clearly indicates the specific year
3 within the five year cycle which a program is to be reviewed.

4 *d. Advisory councils.* The plan shall outline the process the partnership will utilize in
5 coordinating and facilitating local advisory councils for career and technical education programs
6 as required under section 46.8 of this chapter and establishing regional advisory councils to serve
7 in the same capacity as local advisory councils, as necessary.

8 *e. Use of funds.* The plan shall detail the partnership’s budget including intended use of funds
9 designated to the partnership pursuant to section 46.9. The intended use of funds shall comply
10 with the requirements of section 46.10, subsection 6, and be clearly connected to the goals,
11 objectives, and outcomes of the partnership established under paragraph “a” of this subsection
12 and the needs of career and technical education programs and teachers as identified through the
13 program approval and review process under section 46.6.

14 *f. Planning for regional centers.* The plan shall outline the process the partnership will utilize
15 in planning for regional centers, consistent with the requirements of section 46.12 of this chapter,
16 with the purpose of achieving equitable access to high-quality career and technical education
17 programming and concurrent enrollment opportunities for all students.

18 *g. Meeting regularly.* The plan shall outline the intended schedule of partnership meetings for
19 a five year period. The partnership shall meet at least twice per academic year.

20 *h. Annual review of multi-year plan.* The plan shall outline the process to be utilized by the
21 partnership to annually review and, as necessary, revise the plan. This process shall ensure that
22 all members and stakeholders are included in the review and revision of the plan. The partnership
23 shall maintain a written record of all reviews of and revisions to the plan.

24 *i. Assurance statement.* The plan shall include, in a format prescribed by the department, an
25 assurance that in all operations of and matters related to the partnership, the partnership does not
26 discriminate against individuals protected under federal and state civil rights statutes.

27 **46.10(6) Secondary career and technical education funds.** An approved regional career and
28 technical education partnership may use funds received from state and federal sources to
29 convene, lead, and staff the regional career and technical education planning partnership, offer
30 regional career and technical education professional development opportunities, coordinate and
31 maintain a career guidance system pursuant to 281 – chapter 49, and purchase equipment on
32 behalf of school districts and community colleges participating in the regional career and
33 technical education planning partnership. All expenditures must conform to the requirements of
34 the federal Carl D. Perkins Career and Technical Education Improvement Act of 2006, codified
35 at 20 U.S.C. §2301 et seq, as amended.

36 **281-46.11 (258) Career academies.**

37 **46.11(1).** A career academy may be established under an agreement between a single school
38 district and a community college, or by multiple school districts and a community college
39 organized into a regional career and technical education planning partnership pursuant to section
40 46.9. A career academy established under this section shall be a career-oriented or occupation-
41 oriented program of study that includes a minimum of two years of secondary education, which
42 may fulfill the sequential unit requirement in one of the four service areas required under section
43 281 – section 12.5, subsection 5, includes concurrent enrollment programming aligned with a
44 postsecondary education program which meets the requirements of 281 – chapter 22, and is
45 approved by the director. A career academy shall do all of the following:
46

1 a. Utilize regional career and technical education planning partnerships outlined in section
2 46.10 in an advisory capacity to inform the selection and design of the career academy and
3 establishment of industry standards.

4 b. Establish a program of study that meets all of the following criteria:

5 (1) Is designed to meet industry standards and prepare students for success in postsecondary
6 education and the workforce.

7 (2) Integrates academic coursework; includes foundational and transitory career and technical
8 education coursework; includes work-based learning; and utilizes the individual career and
9 academic planning process established under 281 – chapter 49.

10 (3) Integrates as a portion of the career academy a hands-on, contextualized learning
11 component.

12 (4) Allows students enrolled in the academy an opportunity to continue onto an associate
13 degree and, if applicable, a postsecondary baccalaureate degree program.

14 **46.11(2) *Contract or agreement.*** A career academy must receive approval from district and
15 community college boards participating in the career academy. A contract or 28E agreement
16 must set forth the purposes, powers, rights, objectives, and responsibilities of the contracting
17 parties and be signed by all participating parties and be in effect prior to initiation of a career
18 academy.

19 An assurance form, as defined by the department of education, which specifies that the career
20 academy includes all the components required under this section shall be sent to the director.

21 **46.11(3) *Faculty requirements.*** Faculty providing college credit instruction in a career
22 academy program of study must meet community college faculty minimum standards as
23 specified in rule 281 – section 21.3 and the requirements of the quality faculty plan as approved
24 by the community college board pursuant to 281 – section 24.5, subsection 7. Instructors
25 teaching courses that provide only secondary level credit must have appropriate secondary
26 licensure pursuant to Iowa Code chapter 272.

27 **46.11(4). *Compliance.*** Districts and community colleges shall maintain compliance with the
28 federal Carl D. Perkins Career and Technical Education Improvement Act of 2006, 20 U.S.C.
29 §2301 et seq., as amended in implementing career academies.

30 **46.11(5) *Data collection.*** Data collection and enrollment reporting must follow specified
31 requirements as determined by the department of education.

32
33 **281-46.12 (258) Regional centers.** The state board shall adopt standards which include, but are
34 not limited to, provide for increased and equitable access to high-quality career and technical
35 education programs, regional centers incorporate appropriate educational programs, meet
36 appropriate state and federal regulations for safety and access, adequate participation, are located
37 within an appropriate distance of participating high schools, and transportation is provided to all
38 students.

39 **46.12(1) *Minimum requirements.*** As a condition for approval, a regional center shall comply
40 with standards adopted by the board and shall consist of a minimum of four career academies
41 onsite. A regional center shall be compatible with development of a statewide system of regional
42 centers serving all students. A regional center shall serve either of the following:

43 a. A combined minimum of one hundred twenty students from no fewer than two school
44 districts.

45 b. A minimum of four school districts.

46 **46.12(2) – 46.12(4). *Reserved.***

- 1 **46.12(5) Approval.** The director shall approve all facilities meeting the definition and
- 2 requirements for regional centers under of this section.

DRAFT