Iowa's AYP Alternate Assessments
2014-2015

DLM Spring Assessment

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2014-2015

- Learning Goal
  - Understand how to administer the DLM Spring Assessment

- Success Criteria
  - Apply this learning and resources to administer the assessment

Webinar Content

- Spring Assessment Window Overview
- Testlet Assignments
- Test Delivery Process
- Accessibility Features
- 10 Steps to Complete the Spring Assessment
- Supports for Implementing the Assessment

Spring Assessment Overview

Spring Assessment - Timelines & Requirements

- April 1st - May 15th
  - No Extensions -Schedule accordingly
    - Plan to accommodate student absences
  - Students not administered assessment by deadline will be considered an exclusion
  - DLM system tracking date/time of assessment
- For students who have extenuating circumstance (e.g. medical emergency) and are unable to complete testing contact your District Alternate Assessment Coordinator who will then contact IDOE

Spring Assessment -
Test Administration Time

- Total testing time per student across the Spring Assessment Window
  - 60-75 minutes ELA
  - 35-50 minutes Math
- Testlets may be taken separately across multiple testing sessions as long as they are all completed within the testing window

Spring Assessment - Performance Results

- Performance results of Spring Assessment Window will factor into overall accountability scores for AYP
  - Students are tested on all assigned testlets
    - Unless provided guidance by IDOE
      - Homebound services/Shortened School Days

Spring Assessment -
District Point of Contact Support

- District Alternate Assessment Coordinator
  - Coordinate communications and assessment administration
- Data Steward
  - Review Educator Portal User Accounts
    - Correctness Including email addresses
    - Enroll educators who are new to the DLM Assessment
- Technology Liaison
  - Install KITE Client on student testing device
  - IPad users should make sure they have allowed updates to the KITE Client app to ensure they have the most current update

Spring Assessment - Test Administrators

- Only teachers who have completed the DLM required assessment training are authorized to administer the DLM Assessment
  - Educational Associates/Paraprofessionals are not authorized to administer the assessment
    - Violation of Iowa Teaching Standards
- All teachers must have complete all modules of the required assessment training and received a security certificate

Testlet Assignments

Testlet Assignment

- For the Spring Assessment Window, teachers do not create or confirm instructional plans in ITI as in the Fall and Winter Assessment Window
- The system selects the tested Essential Elements and Node linkage level for each student
- Teachers cannot override these testlets
- The linkage level of the assigned testlets is based on student performance of previously tested Essential Elements

Testlet Assignment

- Students are re-assessed on a subset of previously tested Essential Elements
  - Fall and Winter Assessment Windows

Testlet Assignment

- If the student has been assessed on **SOME** of the Essential Elements in the test blueprint by the Spring Assessment window
  - The system will assign previously tested EEs where possible and will randomly select EEs in areas where the blueprint requirements were not met

Testlet Assignment

- If the student has been assessed on **NONE** of the Essential Elements in the test blueprint by the Spring Assessment window
  - The system will randomly select an EE from each part of the test blueprint

Testlet Assignment

- Each student will receive
  - Five ELA testlets
  - Five Math Testlets

Testlet Assignment

- Included in the ELA testlets, will be one writing testlet
  - Writing is required for all students
  - Writing testlets include either emergent or conventional writing
  - The names of the writing testlets will include codes for Emergent Writing or Conventional Writing and the grade level (e.g., EW.4, CW.7)
    - For more information on resources that support writing assessment see the FAQ available on the Educator Resource Page http://www.dynamiclearningmaps.org/sites/default/files/documents/ERP/dlm_writing_testlet_faq.pdf

Testlet Assignment

- For more detailed information on how testlets are assigned based on student completion of assessed testlets see Test Administration Manual Sections
    - Spring Assessment- pg. 19
    - Spring Assessment: Test Administration pg. 172

Test Delivery Process

Testlet Delivery Process-
How the System Delivers the Testlet

- The system delivers one testlet at a time in each subject
- The first testlets are assigned automatically after the window opens and only if the teacher has completed the First Contact Survey
- If the First Contact Survey is completed after the window opens
  - Test Assignment may be delayed 24 to 48 hours

Test Delivery Process-
How the System Delivers the Testlet

- The system delivers one testlet at a time for each subject area
  - After the student takes the first testlet the system delivers the next testlet

Test Delivery Process-
How the System Delivers Next Testlets

- The system looks for students who are ready for their next testlet at the top and bottom of each hour (e.g. 10:00 a.m. & 10:30 a.m.)
  - This process runs all day

Test Delivery Process- Frequency of Testlet Delivery

- During Typical Testing Volume
  - The next testlet is assigned within 30 minutes after the student is identified as being ready for then next testlet
    - Depending on what time the first testlet was assessed (knowing that the system looks for students who are ready for their next testlet at the top and bottom of each hour)
      - The next testlet is assigned 60-90 minutes or less

Test Delivery Process-
Frequency of Testlet Delivery

- During Peak Testing Volume
  - Next testlet assignment may take longer
    - Worst case scenario-two testlets a day per subject area
      - One in the morning & one in the afternoon

Test Delivery Process-
Frequency of Test Delivery

- For more detailed information please review Test Administration Manual
  - Test Administration time- pg. 20
  - Frequency of Test During Spring Testing- pg. 71

Accessibility

Accessibility- Brailled Testlets

- For students who require Brailled Testlets
  - Iowa Department of Education and Iowa Regional Vision Leadership are coordinating the delivery of Braille format testlets to identified teachers/students
    - TVIs or Fluent Braille readers
      - Help coordinate the delivery and administration of the Brailled Testlets
      - Are required to administer Brailled testlets

Accessibility- BVI Alternate Forms-**New!**

- Not available during the Fall & Winter Assessment Windows
- BVI alternate form testlets
  - For students whose First Contact Survey/PNP indicate require alternate forms of testlets (BVI)
    - They are blind or who have visual impairments
    - Do not read Braille
  - Linked to a few tested EEs in the Spring Assessment Window
    - At the initial and distal node linkage levels

Accessibility

Standard Testlet	BVI Alternate Form Testlet
Differentiate between words and pictures	Differentiate between braille text and objects

- A BVI alternate form testlets is provided since the regular testlet requires a student to differentiate between words and pictures
  - The standard testlet will not be accessible for students with Blindness/VI
  - Instead, these students will be assessed if they can differentiate between braille text and objects
  - Braille text is **NOT** the same as a Brailled Testlet
  - Braille text is a material (manipulative) used when the teacher administers the testlet
  - The Braille text takes the place of the words in the standard testlet

Accessibility-Process for Delivering Braille Text to Districts

- Step 1: IDOE will send a notification email to District Alternate Assessment coordinators and teachers informing them they will receive braille text from American Printing House for the Blind (APH)
  - Organization of producing the "braille text"
- Step 2: IDOE will coordinate delivery of Braille text with APH
- Step 3: APH will mail braille texts to District Alternate Assessment Coordinators
  - When you receive the Braille text, there may be additional braille text for Essential Elements not tested
  - Select the braille text that matches the testlet name and number

Accessibility-Process for Delivering Braille Text to Districts

- District Alternate Assessment Coordinators are responsible for distributing Braille Text to Alternate Assessment Teachers

- Teachers should not wait for their District Alternate Assessment Coordinator to contact them- connect with District AA Coordinator after you receive the notification email from IDOE

Accessibility- Text to Speech Support

- For students who use the Text to Speech support (called synthetic spoken audio in Educator Portal PNP section)
  - Most testlets will be delivered **without** text to speech enabled
  - Educators should use the human read aloud option to read testlets aloud to students when the synthetic read aloud is not available

10 Steps to Complete the Spring Assessment

10 Steps to Complete the Spring Assessment

Preparation	
Step 1	Review the Test Administration Manual
Step 2	Recheck student information
Step 3	Consider district and classroom schedules
Step 4	Schedule location and time for assessments
Step 5	View the TIP video on Iowa's DLM educator resource page
Test Administration	
Step 6	Retrieve Testlet Information Page (TIP) for first testlet delivered
Step 7	Gather materials needed before beginning testing
Step 8	Retrieve student's username and password from Educator Portal
Step 9	Assess student on first testlet
Step 10	As each remaining testlet becomes available, retrieve TIP, gather Materials and assess students

10 Steps to Complete the Spring Assessment-Preparation

- Step 1: Review the Test Administration Manual
  - Allowable Practices
    - Teacher Administered Assessment
    - Computer Delivered Assessment
  - For more detailed information please review Test Administration Manual pg. 54

10 Steps to Complete the Spring Assessment-Preparation

- Step 2: Recheck Student Information
  - Confirm students on your roster- assigned to correct grade and subjects
  - First Contact and PNP information is up to date

10 Steps to Complete the Spring Assessment-Preparation

- Step 3: Consider District and Classroom Schedules
  - Ensure students complete all DLM testlets during the spring assessment window

10 Steps to Complete the Spring Assessment-Preparation

- Step 4: Schedule Location and Time for Assessments
  - Identify testing sessions
  - Plan for additional make-up sessions in case students are absent or not engaged on the days originally scheduled for their sessions
  - Testing location should be quiet, clear from distractions, and located where other students cannot see the testlet

10 Steps to Complete the Spring Assessment-Preparation

- Step 5: View the Video Tutorial "About Testlet Information Page – Retrieve Testlet Information Page"
  - Iowa's DLM Educator Resource Page
    - http://dynamiclearningmaps.org/iowa
  - Download or Print the TIP page Document
    - http://www.dynamiclearningmaps.org/sites/default/files/documents/ERP/About_TIPs_Spring_IM.pdf
  - For more detailed information please review Test Administration Manual pg. 75

10 Steps to Complete the Spring Assessment-Test Administration

- Step 6: Retrieve TIP for first testlet delivered In the Test Management section of Educator Portal
  - Download or print each TIP
  - When you are ready to test, match the test name on the TIP with the test you choose in KITE
  - At the end of testing delete TIPs saved electronically and shred printed TIPs
  - For more detailed information please review Test Administration Manual pg. 76

10 Steps to Complete the Spring Assessment= Test Administration

- Step 7: Gather Materials Needed Before Beginning Testing
  - Substitute materials are often allowed
    - See allowable practices section of Test Administration Manual pg. 54

10 Steps to Complete the Spring Assessment- Test Administration

Step 8: Confirm/Retrieve Student's Username and Password from Educator Portal

- Click on PDF "Ticket" next to First Test Session Name
- Student username and password is the same used for the Fall and Winter Assessment Window

10 Steps to Complete the Spring Assessment-Test Administration

- Step 9: Assess Student on First Assessment
  - DLM Recommended: At each testing session assess both ELA and math
    - Administering both the ELA and math testlets during one session will facilitate student progress through all testlets to be delivered in both subject areas simultaneously

10 Steps to Complete the Spring Assessment-Test Administration

- Step 9 (cont'd): Assess Student on First Assessment
  - Maximize student interaction with the testlet
    - Student position- directly in front of computer
    - Teacher positon- off to the side
  - Maximize student independence
    - Minimize teacher involvement
    - Teacher proximity dependent on student need for assistance
  - For more detailed information please review Test Administration Manual pg. 33

10 Steps to Complete the Spring Assessment-Test Administration

- Step 10: As Each Remaining Testlet Becomes Available
  - Retrieve Tip Page
  - Gather Materials
  - Assess Students

Supports for Implementing the Assessment

Planning Tool

DLM 2014-2015
Testing Schedule

Teacher: _____

Student	User Name: Password	ELA Test Session 1 No#_____ Date:	ELA Test Session 2 No#_____ Date:	ELA Test Session 3 No#_____ Date:	ELA Test Session 4 No#_____ Date:	ELA Test Session 5 No#_____ Date:	Math Test Session 1 No#_____ Date:	Math Test Session 2 No#_____ Date:	Math Test Session 3 No#_____ Date:	Math Test Session 4 No#_____ Date:	Math Test Session 5 No#_____ Date:

Iowa Department of Education 2014-2015 Recommended/Not Required Planning Tools

Support for Implementing the Spring Assessment

- 1st -District Point of Contacts
  - Alternate Assessment Coordinator- Timelines & Requirements
  - District Technology Liaison- Technical glitches with student testing devices
  - DLM Help Desk- Technical Questions with DLM System
- 2nd- AEA Significant Disabilities Coordinators and/or AEA Alternate Assessment Team Members- Timelines & Requirements
- 3rd- IDOE- Policy and Procedures

AEA Significant Disabilities Coordinators

Keystone AEA 1	Ann Faber	afaber@aea1.k12.ia.us
AEA 267	Kim Neal	kneal@aea267.k12.ia.us
Prairie Lakes AEA 8	Kris Taphorn	ktaphorn@aea8.k12.ia.us
Mississippi Bend AEA 9	Brian Foy	bfoy@mbaea.org
Grant Wood AEA 10	Tina Hoffman	thoffman@gwaea.org
Heartland AEA 11	Keri Steele	ksteele@aea11.k12.ia.us
Northwest AEA 12	Cindy Baird	cbaird@nwaea.org
Green Hills AEA	Ron Russell	rrussell@ghaea.org
Great Prairie AEA 15	Alan Schwarte	Alan.schwarte@gpaea.org

Urban Education Network
Significant Disabilities Coordinators

Cedar Rapids CSD	**Rosemary Hays**	rhays@cr.k12.ia.us
Council Bluffs CSD	**Becky Zorn**	bzorn@cbcsd.org
Davenport CSD	**Amy Clayton**	claytona@davenportschools.org
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  - Understand how to administer the DLM Spring Assessment

- Success Criteria
  - Apply this learning and resources to administer the assessment