



Iowa Centralized Employee Registry

Iowa Employee Registry

Section 252G of the Iowa Code establishes a Centralized Employee Registry for the State of Iowa. Employers must report all new hires or rehires. The law is effective for any employees hired or re-hired on or after January 1, 1994. New hire reporting and the Centralized Employee Registry (CER) were created to help state's child support agencies.

Employers must report hiring or rehiring of all employees, age 18 or older, within fifteen days of the hire or rehire. Employers *may* report employees who, on the date of hire or rehire, are under eighteen years of age.

Reports must include the following information:

- Employer's name, address, and federal identification number;
- Employee's name, address, and Social Security number;
- Information about whether the employer has employee dependent health care coverage available and the appropriate date on which the employee may qualify for the coverage;
- The address to which income withholding orders or the notices of orders and garnishments should be sent;
- Employee's date of birth.

Go to Iowa Workforce Development website for more information about reporting new hires and rehired employees to the [central registry](#).