

**Iowa Department of Education
Student Reporting in Iowa
Addendum J: Exit Code Guide**

Note: Because Entry/Exit Dates and Entry/Exit Codes are used not only in Certified Enrollment, but also for assessment participation and to calculate the days enrolled for Foster Care Claim (regular education) and Special Education billing, it is vital that they are accurate.

A. If a student has Entry Code of:

'1' (Enrolled)	'10' (Tuitioned in Non-resident of Iowa)
'2' (Open Enrolled In)	'15' (Tuitioned in State Paid)
'3' (Tuitioned In Parent Paid)	'19' (Foreign Student on Visa)
'4' (Tuitioned In District Paid)	'60' (Independent Charter Enrolled)

'5' (Whole Grade Sharing In)

Then Exit Code:

- '1' (Transferred) – is used for
- a. all students leaving the public-school system to be homeschooled (per Form A or written statement from parent)
 - b. all students leaving the public-school system for an accredited nonpublic school
 - c. all students leaving your district for another public-school system in Iowa
 - d. all students sentenced to prison
 - e. all students going to the Iowa School for the Deaf or the Center for Disabilities and Development
 - f. all students admitted to the Mental Health Institute in Cherokee or Independence
 - g. all students going to the State Training School in Eldora (Midland High School)
 - h. all students going to Job Corps in Denison, Ottumwa or out of state
 - i. all students leaving the state or country
 - j. **regular ed** students going into a non-PMIC residential facility in another district

B. If a student has Entry Code of:

'1' (Enrolled)	'10' (Tuitioned in Non-resident of Iowa)
'2' (Open Enrolled In)	'15' (Tuitioned in State Paid)
'3' (Tuitioned In Parent Paid)	'19' (Foreign Student on Visa)
'4' (Tuitioned In District Paid)	'60' (Independent Charter Enrolled)

'5' (Whole Grade Sharing In)

AND has a change in any of the following after the first day of school:

Resident District, Entry Code, FTE, Service/Facility, Service/Facility Type, IEP Level, or Foster Care Status

Then Exit Code

'14' (End/Change Enrollment) is used to end one enrollment period before creating a new enrollment period.

DO NOT over-ride the original values

DO NOT enter a destination code or destination location

C. If a student has Entry Code of:

'6' (CPI Dual Enrolled)	'18' (Within District Part-time)
'7' (CPI HSAP)	'21' (Tuitioned In and CPI Dual Enrolled)
'8' (Nonpublic Shared Time)	'27' (WGS In and CPI Dual Enrolled)
'9' (CPI Dual Enrolled and HSAP)	'28' (WGS In and CPI HSAP)
'11' (Foreign Exchange Student)	'29' (WGS In and CPI Dual Enrolled and HSAP)
'12' (OE In and CPI Dual Enrolled)	'40' (IPI)
'13' (OE In and CPI HSAP)	'51' (Open Enrolled Out – Co-curricular)
'14' (OE In and CPI Dual Enrolled and HSAP)	'82' (Nonpublic Shared Time from Nonpublic)
'16' (Public Shared Time)	

Then Exit Code '14' (End or Change Enrollment) is the **ONLY** valid code to use whether the student is changing his/her status or ending their enrollment

DO NOT enter a destination code or destination location

D. If a student has Entry Code of

'81' (Enrolled in Nonpublic School)

Then Exit Code...

'1' (Transferred) is used for

- a. all students leaving the nonpublic school for a public school in Iowa
- b. all students leaving for another accredited nonpublic school
- c. all students leaving the state or country
- d. all students leaving the nonpublic school to be homeschooled
- e. all students going to Job Corps in Denison, Ottumwa or out of state
- f. all students enrolled at Iowa School for the Deaf, the Center for Disabilities and Development, Mental Health Institute in Cherokee or Independence.
- g. all students going to the State Training School in Eldora (Midland High School)
- h. all students sentenced to prison.