

Iowa Department of Education

TITLE I STAFF AND RESPONSIBILITIES

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Area of Responsibility:

Major responsibility for the overall coordination of the Title I program in the State of Iowa. Serves as the State contact for Title I issues and School Improvement grants. Contact for private School Services. Story County, Des Moines CSD

Serves as contact for Local and State Agency Neglected or Delinquent Institutions. AEA 1, 9, 10

Serves as Homeless Education State contact; Schoolwide Programs and Comparability Reports contact. Green Hills and Great Prairie AEA

Serves as primary contact for School Improvement Grants (SIG) Northwest AEA, Waterloo CSD

Serves as contact for Parent Involvement, Migrant Education, Supplemental Services, School Choice AEA 267, AEA 11 except Story County, Des Moines CSD and Waterloo CSD

Responsible for remitting payments to LEAs

Responsible for telephones, correspondence and various duties associated with the position

Title I FAX number: 515/242-5988

<https://www.educateiowa.gov/pk-12/title-programs/title-i/title-i-part>

SPEEDY REFERENCE CALENDAR OF TITLE I DUE DATES

<u>FORM</u>	<u>DUE DATE</u>
<i>Annual Title I Electronic Internet Application Local Delinquent Education Application Migrant Education Application Schoolwide Program Plan</i>	September 15
<i>Title I Equipment Inventory and Depreciation Record</i>	September 15,
<i>Title I Schools in Need of Assistance (SINA) School Choice And or Supplemental Education Services Parent Notification</i>	August – prior to beginning of local school year
<i>Title I Participation Data Prior School Year</i>	July 15
<i>Title I Schools in Need of Assistance (SINA) Electronic Internet Application and Action Plan</i>	November 1 through C-Plan (90 days from Iowa Department of Education notification as a School in Need of Assistance)
<i>Comparability Report</i>	Completed annually by eligible LEAs and kept on file locally; submitted annually to SEA by November 30
<i>Number of Public School Students Qualifying for FREE Lunches</i>	November 30
<i>Number of Private School Students Qualifying for FREE Lunches</i>	November 30
<i>Project Budget Completion Final Certification</i>	Due (by electronic certification) after approved expenditures are paid– to be completed no later than July 15
<i>Electronic Amendment</i>	Should be completed as needed