

Child Development Coordinating Council (CDCC) Minutes

Meeting Date: November 13, 2020

Meeting Time: 10:00 a.m. – 3:00 p.m.

Meeting held via Zoom due to COVID-19

Meeting Attendance

Voting Members Present: Erin Clancy, Taylor Drake, Ashley Harvey, Tonya Krueger, Carla Peterson, Kimberly Villotti, and PJ West

Voting Members Absent: Julie Allison, Rae Miller, and Beth Van Meeteren

Non-Voting Members Present: Julie Lang and Lora Patton

Non-Voting Members Absent: None

Staff to Council: Amy Stegeman and Marianne Rodrigues

Administrative Assistant: Celina Turner

Information/Discussion Item

Welcome and Roll Call

Chairperson Taylor Drake called the meeting to order at 10:02 a.m.

Taylor Drake welcomed the Council attendees and asked them to introduce themselves and their organizations/representation on the Council.

Public Comment: None

ACTION Item

Review and Approval of September 2020 Meeting Minutes

The minutes from the September 23, 2020, meeting were reviewed. No edits or corrections were suggested. PJ West motioned to approve the minutes. Julie Lang seconded the motion. Voting occurred via roll call for each member, and the motion passed unanimously.

Information/Discussion Item

CDCC Annual Report to the Governor

Marianne Rodrigues asked the Council to review the [draft Annual Report to the Governor](#). Amy Stegeman then asked the Council for any suggestions or edits.

Carla Peterson pointed out a few grammar errors. Amy Stegeman corrected these on the report. The Council discussed edits to the Recommendations section of the Annual Report. The Council changed the recommendation from “create opportunities for mixed-delivery programs to meet family and community needs” to “support community partnerships to provide diverse program options to better meet individualized family needs.”

Carla Peterson suggested changing the “Reduced Funding Impact” heading to just “Impact.” She also suggested changing the “Funding Trends” heading to “Downward Funding Trends.” Amy Stegeman made these changes to the report.

Carla Peterson then commented that the Iowa Department of Education (Department) could start notifying Iowa AEYC and/or other appropriate organizations when new reports are released in order to better distribute the information. Erin Clancy commented that the Annual Report could also be included in Early Childhood Iowa’s (ECI) Monday Musings. Amy Stegeman noted that she will look into how to notify other Early Childhood stakeholders once the Annual Report is finalized.

Tonya Krueger asked for clarification on the secondary eligibility risk factor that says a child is eligible for the Shared Visions program if the “child was born at biological risk.” She questioned whether this would include drug-exposed children. Amy Stegeman stated that this risk factor is taken directly from Iowa Code. [Iowa Administrative Code Chapter 64](#) states that a child is eligible for the Shared Visions program if the child “was born at biological risk, such as low birth weight (under 1500 grams—approximately three pounds) or with a diagnosed medical disorder, such as spina bifida or Down’s syndrome.” Tonya Krueger suggested adding “diagnosed medical disorder” to the list of secondary eligibility risk factors on the Annual Report to better reflect Iowa Code and include drug-exposed children. Amy Stegeman added this to the report.

No other edits or suggestions were made by the Council.

ACTION Item

Approve Annual Report to the Governor

Erin Clancy motioned to approve the report with the edits made by Amy Stegeman. Carla Peterson seconded the motion. Voting occurred via roll call for each member, and the motion passed unanimously.

Information/Discussion Item

\$5,000 CDCC Funds to be Used for Professional Development

Marianne Rodrigues and Amy Stegeman reminded the Council that during the September 2020 meeting, the Council approved the use of these funds for FY21 to support professional development opportunities for grantees through their attendance at the Iowa AEYC Fall Institute. However, due to the COVID-19 pandemic, and because the Iowa AEYC Fall Institute occurred in early October, the Council decided to use these funds to support broader professional development opportunities for all Shared Visions grantees.

The Department put together a contract that would support any of the Shared Visions grantees’ staff or administrators in participating in professional development opportunities this fall, including professional development opportunities the grantees identified as appropriate for their needs. However, this contract was not enacted before the Iowa AEYC Fall Institute. The contract was just recently approved with a date of November 9, 2020 – March 31, 2021.

Amy Stegeman and Marianne Rodrigues asked the Council whether they had any questions or concerns around the contract for these funds. No questions or concerns were noted by the Council.

ACTION Item

Review and Approve CDCC Funds to be Used for Professional Development

PJ West motioned to approve the use of these funds to support professional development opportunities for all Shared Visions grantees. Erin Clancy seconded the motion. Voting occurred via roll call for each member, and the motion passed. Julie Lang abstained from voting.

Information/Discussion Item

Updates

Preschool Program Updates: All year-end reports were submitted and approved. All FY20 grants have been closed. The year-end reports were used to help complete the Council's Annual Report to the Governor as well as the National Institute for Early Education Research (NIEER) survey, which is a national survey on state-funded preschool services. Second quarter payments were distributed in early October 2020. The Department is in the process of gathering demographic data from non-district grantees. This data will be sent to the Department's Bureau of Information Analysis to help create unique ID numbers for all students enrolled in Shared Visions. These unique ID numbers will then be uploaded to the assessment system. The Department is also preparing a mid-year report for grantees that will include information on the grantees' budget as well as the impact of COVID-19. Preschool programs are still expected to submit three checkpoints in GOLD regardless of the type of learning mode available to students.

Parent Support Updates: All year-end reports were submitted and approved. The year-end reports were used to help complete the Council's Annual Report to the Governor. All grants from FY20 have been closed. Second quarter payments were distributed in October 2020. The Department is also preparing a mid-year report for grantees that will include information on the grantees' budget as well as the impact of COVID-19. These reports are anticipated to be made available in December 2020 and will be due in January 2021. Parent Support programs continue to offer services through teleconferencing. Amy Stegeman contacted PJ West about having a local Shared Visions Parent Support representative on the Family Support Leadership Group. The previous representative is no longer a funded grantee; therefore, the Department is working to identify a new representative.

Early Childhood Iowa Updates: Kimberly Villotti shared the [November 2020 I2D2 Program Updates](#) with the Council. ECI is applying for a Spencer Foundation Partnership grant to (1) expand the Early Childhood Iowa Longitudinal Study (ECILS) research with focus on education for preschool to third grade and (2) expand I2D2 capacity by not only developing web-based dashboards to promote data literacy and data use but also improving training to use I2D2 for state priorities. Kimberly Villotti is hopeful that the ECI website will be live by the end of this month. At the State Board meeting, the language for [Tool FF](#) was updated to better represent family support professional as well as the staffing requirement for the National Family Support Certification.

CDCC Member Updates: Council members offered the following program updates:

- **Lora Patton** shared that all five regions across the state are supporting child care providers through virtual means, unless there's a specific health and safety need. Spot checks and pre-inspection checks are also being completed. The Cedar Falls area has been trying to provide in-person trainings; however, it decided to pull back. This decision will be revisited in January 2021.

Child care providers are learning how to do things virtually, and CCR&R is working to support them the best way it can. Orchard Place is part of the Sesame Street in Communities work that is happening right now. This will be a long process, but there's been a lot of interest from child care providers in gaining access to trainings.

- **Carla Peterson** shared that Iowa State University is working on both a cost analysis survey with the Department of Human Services (DHS) around rate setting for child care subsidies as well as the I2D2 project with ECI. Iowa State University is still actively working with the Iowa MIECHV programs and focusing on learning more about the kinds of professional development opportunities that are needed to support home visiting programs and family support programs across the country. Carla Peterson's colleague is working as an evaluator on the project launch grant. Iowa State University students are not being sent out on practicum experiences; instead, they are being given assignments that make sense for their situation.
- **Kimberly Villotti** shared that the biggest challenge right now for the Department is dealing with the large number of requests from districts to move to remote learning due to the spike in COVID-19 cases across the state. Since November 8, 2020, the Department has approved 28 districts to move from in-person learning to either a hybrid model or exclusively remote learning. Most of these districts have included preschool in their requests, though it isn't always specified. Kimberly Villotti shared the Department's web page that lists the [requests to move to remote learning for a school building or district](#). She also shared the Department's [Preschool Programming FAQ guidance document](#) that was released shortly after the Council's September meeting as well as the [Preschool Programs & Services web page](#) on the Department's [Return-to-Learn Google Site](#).

Kimberly Villotti shared that one additional tool will be released after the fall checkpoint that will take all of the different indicators that are represented in the checkpoint and suggest specific activities that a staff person can share with families. This tool will help teachers provide specific opportunities to families to support assessment opportunities in the home. In regards to Early ACESS and Part C services, most of Iowa's AEAs are still continuing to perform virtual home visits.

Lastly, Kimberly Villotti shared that applications have been collected for the Head Start Collaboration Office Coordinator position on the Council, and interviews are starting to be scheduled.

- **Ashley Harvey** shared that Iowa's AEAs are trying to figure out how to best support teachers. They are working to help teachers provide more coaching support to parents and build relationships with families. Grant Wood AEA came up with a short-term virtual learning plan, and Ashley Harvey helped walk districts through the plan.
- **Tonya Krueger** shared that the University of Iowa Hospitals & Clinics are serving families the best they can. She shared that since the last Council meeting, an article came out in the Des Moines Register on [Carson King](#) and his philanthropic work with University. In the article, Carson King stated that more funds should go toward hiring more child life specialists and supporting transportation efforts for premature babies to allow them to get the care they need as soon as possible.

Tonya Krueger also shared that the University of Iowa's College of Medicine participated in the Pfizer trial for the COVID-19 vaccine. They had 270 people enrolled. Half of the enrolled individuals received the vaccine while the other half received a placebo. The primary investigator for the Pfizer trial is hopeful based on the preliminary data.

With the recent spike in COVID-19 cases, the University of Iowa is prepared to support other hospitals and take on more patients. They have seen an increase in patients; however, these patients are largely adults, not children. Tonya Krueger noted that this impacts teachers and staffing needs for schools across Iowa.

Lunch

The Council broke for lunch from 12:00 p.m. – 12:45 p.m.

Information/Discussion Item

Updates (continued)

CDCC Member Updates (continued): Council members offered the following program updates:

- **Erin Clancy** shared that they are in the process of starting the Peer Eligibility Review (PER) for iPoWeR. This will allow them to use the information in the registry for NAEYC accreditation, NAFCC accreditation, NAAC accreditation, and the CDA Credential. Individuals will be able to send in a report instead of their individual certificates, which will help to streamline the process. Wrap-around grants are in their first year, and September reports were just completed. The stipends for child care providers have been extended through December.
- **Julie Lang** shared that the Head Start Directors are meeting every other week to keep in touch and bounce ideas back and forth. They are focusing on making sure everyone is taking care of their social-emotional-behavioral health.
- **Taylor Drake** shared that she has not had any meetings for the advisory council or SAMHSA grant. These meetings are coming up in the next few weeks. She is focusing on preparing to give birth in a month and managing her son's schooling as it changes from in-person to virtual.
- **PJ West** shared that interim Iowa Department of Public Health (IDPH) Director Garcia announced the release of an RFP to look at the connection points between IDPH and DHS. The RFP will bring a vendor on board to conduct an independent, neutral review of the agencies' programs and work. She will send a more thorough overview of this plan via email with the Council.

Information/Discussion Item

Complete Annual Review of the Duties of the Council

Amy Stegeman reminded the Council that Article III, Section I, of the Council's [by-laws](#) state that the Duties of the Council and other guiding documentation must be reviewed annually.

The Council reviewed the ten Duties of the Council according to [Iowa Code 256A.3](#). The Council focused its review on Duties 3, 4, 6, 7. When the Council last reviewed the Duties of the Council, the status of these four Duties were marked as either partially met, not met, or in need of review.

View the Council's notes and recommendations on the [Duties of the Council working document](#).

Information/Discussion Item

Planning for 2020–2021

Amy Stegeman shared the [Planning for 2020–2021 document](#) with the Council.

The Council decided to continue reviewing the Duties of the Council at future meetings. The Council will review and discuss Duties 3 and 6 at the February 2021 meeting and Duty 4 at the April 2021 meeting.

Information/Discussion Item

Agenda Items for Next Meeting (See Dates Below)

The following items were identified as agenda items for the February 2021 Council meeting:

- Review and approve November 2020 meeting minutes
- Monitoring and the Year 1 dilemma for program standards
- Continue reviewing the Duties of the Council
- Review state needs assessment data
- Annual Report to the Governor distribution and sharing

Taylor Drake adjourned the meeting at 2:25 p.m.

Future CDCC Meeting Dates/Times

All future meetings will be held at the Grimes building in room B50 from 10:00 a.m. – 3:00 p.m. unless otherwise noted.

- February 11, 2021 (via Zoom)
- April 21, 2021
- July 2021 – TBD