

Child Development Coordinating Council Minutes

February 26, 2020
Grimes State Office Building, B50
400 E. 14th Street
Des Moines, Iowa 50319
10:00 am – 3:00 pm

Meeting Attendance

Voting Members Present: Erin Clancy, Carla Peterson, Rae Miller, Kimberly Villotti, Julie Allison, Taylor Drake, PJ West, Pam Elwood (joined via zoom at 12:45)

Voting Members Absent: Beth Van Meeteren

Non-Voting Members Present: Ashley Harvey, Tom Rendon (arrived at 12:30 pm)

Non-Voting Members Absent: Lora Patton, Judy Russell

Staff to Council: Amy Stegeman

Staff to Council Absent: Vacant Position

Secretary: Gloria Hamilton

INFORMATION/DISCUSSION Item:

Welcome and Roll Call

Kimberly Villotti welcomed everyone and asked for introductions.

ACTION Item:

Meeting Minutes

Kimberly Villotti asked the Council to review the November 8, 2019 and January 8, 2020 meeting minutes. No edits or comments were made. Carla Peterson made a motion to approve the minutes for November and January. PJ West seconded the motion. The motion passed unanimously.

Public Comment: None

INFORMATION/DISCUSSION Item:

Review language in code and administrative rule for awarding grants

A handout was provided to the Council which outlined code and administrative rule citations related to the Council's authority to award grants. The Council reviewed the information and discussed the group's responsibilities related to awarding grants, as well as options for determining the distribution of funds between preschool and parent support programming. Other discussion topics included how the state appropriation is distributed, the current level of funding, and the anticipated amount for FY21. In addition, the Council reviewed the authority given to them in code for awarding grants and the options for distributing funds between preschool and parent support grants. In summary, there is one amount of funding that goes to the Council and then they determine how much goes to support each type of grant (preschool and parent support).

ACTION Item:

FY21 Shared Visions Preschool Grant Awards

Amy provided application data and information related to the submitted applications and the review process results. She also reviewed the timeline for approving grant awards by reminding the Council that applications had been due by January 22, 2020 by 4:30 PM. In addition, she reminded the Council that Chapter 64 states award notifications must occur within 45 days of the application deadline which is why the Council had previously approved a date of March 6, 2020 for notifying applicants of award status. She then shared that to maintain that timeline, the goal for this meeting was to review application data, the decision-making steps/process, and to

analyze results to determine final grant awards. Amy then provided an overview of the review process used and offered the following information:

- 80 applications were submitted
- Funding is yet to be determined by the state legislature
- Plan is to use the amount used for FY20 preschool grant awards (\$6,394,240)
- Award decisions made today by the Council will not be announced until March 6, 2020 when applicants receive notification
- Confidentiality should be exercised related to the information and decisions related to awards

Amy provided a spreadsheet with the application data sorted according to the decision-making steps that prioritized the criteria as outlined in the funding opportunity description. All identifying information was removed. The Council reviewed the data and discussed how many grants to award while considering the amount of anticipated funding that would be available. They considered awarding enough grants that all funding would be accounted for and budgets would be met at approximately 99% of the requested amount (applying levels 1-4 of the decision-making steps). They also considered awarding more grants and offering approximately 96% of the requested budgets (applying levels 1-5 of the decision-making steps). This would ensure that all grants meeting 88% or higher of overall quality/total score would be funded.

Taylor Drake made a motion to approve grant awards for the 49 applications within levels one through five as outlined on the application data spreadsheet and at a level of 96% of the requested funding proposed in each budget. Julie Allison seconded the motion. The motion passed unanimously.

The Council discussed that at 96% funding, there would be approximately \$7000 left from the anticipated amount of funding previously used for preschool grants. The Council suggested using any outstanding amount for the upcoming parent support grant awards.

The Council requested being informed if any preschool applicant chooses not to accept a grant award due to the reduced amount offered. The Council recommended using any amount of funding not accepted to fund the other preschool grants at a higher percentage than the 96%.

Lunch Break

The Council broke for lunch at 11:50 AM and began again at 12:40 PM.

INFORMATION/DISCUSSION AND ACTION Item:

FY21 Use of CDCC Funds (\$5000) – Staff Development/Program Evaluation

Kimberly outlined some options or ideas for use of these funds in FY21. The Council discussed options for next year with a focus on the IAIEYC Fall Institute. Consideration was given to using some of the funds to support a speaker and some of the funds to cover registration fees of Shared Visions attendees. It was also suggested to have a conversation with IAIEYC to see what may work with them to best manage costs.

Erin Clancy made a motion to use the funds for a split purpose, both supporting the IAIEYC Fall Institute through half of the funding being used to support a speaker and half used to support registration fees for Shared Visions attendees; and if half of the funding is not used for registration fees, they should be used to support speakers. Rae Miller seconded the motion. The motion passed unanimously.

INFORMATION/DISCUSSION:

Program Credential for Parent Support Programs

A question had been posed in relation to the FY21 Shared Visions Parent Support grant application regarding what is acceptable as a program credential. After a short conversation and review of information related to national program credentials, the Council agreed that the

Parents as Teachers Quality Endorsement and Improvement Process (QEIP) or the Blue Ribbon designation of the QEIP would be acceptable and align with the application materials. This decision and answer will be posted in the publicly-posted FAQ within the next day or two.

INFORMATION/DISCUSSION Item: Updates

Preschool Program Updates

Amy shared the following information related to preschool program updates:

- All mid-year budget reports were submitted on time; they were due January 31, 2020. She will be reviewing them to offer feedback and approve them over the next few weeks.
- The small increase from the redistribution of funds is scheduled to be applied to the fourth quarter payment in April. As a reminder, eligible grantees indicated a desire to receive funds for all but eight of the sixty-six eligible grants. All budgets have been modified in Iowa Grants by grantees; Amy has reviewed and approved them all.

Parent Support Updates

Amy shared the following information related to parent support program updates:

- All mid-year budgets were all submitted on time; they were due January 31, 2020. She has reviewed all of them, and all have been approved except for one needing a correction to the approved budget column as it doesn't match what was submitted and approved in the application.
- The FY21 application was released as proposed by the Council on 1/13/20. As of February 24th, there were seventeen applications started in the Iowa Grants system; five of the six current grantees have an application started and one organization has started two applications. Eleven of the seventeen applications started are from organizations that are not currently funded. Many questions have been received and they are all being addressed in a publicly posted FAQ on the SVPS web page. Also posted is a series of three webinars that cover related laws and legislation, program requirements, an overview of the application process, as well finding supporting documents and using the Iowa Grants system. Like the preschool review process, we are contracting with early childhood professionals to do the review of parent support applications. At our next meeting in April, final scores from the parent support applications will be brought forward for CDCC review and final decisions/approval of grant awards.

Early Childhood Iowa Update

Kimberly shared that ECI continues to work with the various steering and stakeholder groups, as well as component groups, to establish work plans on topics originally proposed for the (unawarded) PDG grant. There is a strong desire to identify ways efforts could still move forward despite lack of grant funding. Carla also mentioned the 2019 Needs Assessment had been finalized and was posted on the ECI website.

CDCC Member Updates

The following updates were provided:

PJ West – She offered an update on the competitive funding opportunity for MIECHV and shared that the intent to award was posted two weeks ago. They are preparing for a March 1st start date.

Kimberly Villotti - The contract with Teaching Strategies has been finalized and will be good for six years. Current subscribers currently pay a rate of \$10.45 for child portfolios. However, this will slowly increase over the six years. Director Wise will be leaving on March 13; we are waiting for an announcement of the new director. The legislative session is in progress and there have been a handful of bills related to preschool and a few fiscal notes needed. One bill that is likely

to move forward is HF 2460 which allows for SWVPP funds to be generated by children who are 5 years old if born between March and September. This allows for 2 years of funded preschool participation; priority is still supposed to go to 4-year-olds.

Julie Allison – It has been a busy legislative session for child care so far. She offered an overview of a variety of bills being proposed covering a wide range of topics from increasing the initial eligibility for childcare assistance to increased provider rates.

Tom Rendon – Judy Russell is retiring; he will also be retiring and April 2nd will be his last day. He anticipates that his position at the Department will be filled. IHSA will be meeting to discuss state representation on various groups. He also shared that the federal 2020 budget provided additional funds to Head Start with some dollars going to EHS expansion and child care partnerships and some other dollars going to quality improvement. There is some funding to all grantees with a plan submitted. There is also an emphasis on trauma informed practices. In addition, there was also a COLA increase.

Rae Miller – She shared that another cohort of training for parents with special health care needs will be occurring. There have been some bills on tele-health introduced, which would impact reimbursement of practitioners to better align with how services are provided. She will also be retiring on August 10, 2020.

Erin Clancy – She shared that the I-PoWeR system (training registry system) has rolled out and is going well. She is anticipating this to be a positive change. There are approximately 88 organizations providing training across the state. In addition, she shared that the request for proposals for the wrap-around grant has been rescinded; the new due date is February 27, 2020.

Carla Petersen – She shared that the PDG team is working to develop some briefs on the needs assessment that will offer an overview of the information. They are looking to put together a brief for child care providers. Also, they are working with IAIEYC to plan for the fall institute and are considering the development of a session that is a combination of education, child care, and health.

Ashley Harvey – She stated that she did not have any updates at this time.

Taylor Drake – She is participating on a board related to Project Launch and was asked to help on interviewing for the new director at Drake (Judy's replacement).

Pam Elwood – She shared that she is coordinating early childhood content with a few consultants from the Department of Education for a free conference in June. In regard to the scaling of SDI, it will be moving into year 2 for the three strands (significant disabilities, preschool, k-12 reading) and it will look different for each AEA. This is aligned to the work of DEC recommended practices. She also shared that members of the early childhood network are working through some task teams related to MTSS, IELS, Inclusion, and IQPPS, as well as using systems thinking work to guide these teams.

INFORMATION/DISCUSSION Item:

CDCC Policy Regarding Child Assessment and Student Identification Numbers

The Council determined that no changes to the assessment policy were needed due to the lack of impact from the contract with Teaching Strategies.

INFORMATION/DISCUSSION Item:**Membership and Roles**

Amy shared that it is time to review chair and co-chair positions as Kimberly's term is up and Rae will be retiring in August. Therefore, the Council will need to find a chair and a vice-chairperson for the 2020-2021 and 2021-2022 grant years. The group discussed the by-laws to review the term limits and discussed the many anticipated changes to membership for the coming year: Rae, Tom and Judy are retiring and Pam stated her agency would prefer she be replaced on the Council. Amy stated she would follow up to request new representatives for these positions. Carla suggested sending the annual report to the Governor along with the letter requesting new representatives.

In the past, current Council members have expressed interest in holding the position of Chair or Co-Chair by sending an email to Amy. Another option may be to administer a survey or questionnaire to gather responses from all current voting members asking about interest. The Council discussed the best way to approach the need for identifying members to hold these positions and recommended Amy send a survey to all current voting members asking if there is interest in being the next chair or co-chair. This will then move to the April meeting agenda to determine next steps.

INFORMATION/DISCUSSION Item:**Agenda Items for Next Meeting (see dates below)**

The following items were identified for agenda items in April:

- Approval of FY21 Parent Support grant awards
- Review chair and co-chair roles and survey results – possible voting
- Dates for 20-21 meetings (do when membership is solidified but may not be until after April meeting)
- Update on use of CDCC Funds (\$5000)

Adjourn

Taylor Drake made the motion to adjourn the meeting at 2:45 pm. PJ West seconded the motion and the motion passed unanimously.

Future CDCC Meeting Dates/Times

Grimes Building, B50, 10:00am-3:00pm – unless otherwise noted:

- April 29, 2020 (Room B50)
- July 8, 2020 (Room B50); 10:00 – 12:00 via conference call