

Child Development Coordinating Council Minutes

May 9, 2019
Grimes State Office Building, B50
400 E. 14th Street
Des Moines, Iowa 50319
10:00 am – 2:30 pm

Meeting Attendance

Voting Members Present: Erin Clancy, Carla Peterson, Julie Allison (left at 11:40), PJ West, Rae Miller, Kimberly Villotti (left at 1:36 pm), Beth Van Meeteren, Taylor Drake and Pam Elwood (Zoom-left meeting at 11:40am when grant work began)

Voting Members Absent: None

Non-Voting Members Present: Mary Shihadeh (left at 12:45)

Non-Voting Members Absent: Tom Rendon, Lora Patton and Judy Russell

Staff to Council: Amy Stegeman

Staff to Council Absent: Vacant Position

Secretary: Gloria Hamilton

INFORMATION/DISCUSSION Item:

Welcome and Roll Call

Due to technical difficulties, the meeting started later than planned. At 10:22am Kimberly called the meeting to order and introduced the newest Council Member, Taylor Drake, Head Start parent representative. Kimberly then asked everyone to introduce themselves.

ACTION Item: Approve the April 10, 2019 Meeting Minutes

Kimberly Villotti asked the Council to review the April 10, 2019 meeting minutes. There were no edits suggested and PJ West made a motion to approve the minutes for April 10, 2019.

Kimberly Villotti seconded the motion to approve. The motion passed unanimously.

Public Comment: None

INFORMATION/DISCUSSION Item:

Preschool Program Update

- Prevent Child Abuse Iowa Conference was held on May 6-7, 2019 and the \$5000 held by the CDCC for staff development or program evaluation were used to support attendance of Shared Vision Preschool Grantees to the conference. There were an estimated 20 participants that attended the conference and we had enough dollars for 32 participants. The remaining funds were used to support the speakers on the topics that were beneficial to our grantees.
- NAEYC Accreditation – Possible Waiver Request
There is nothing to address today as we are waiting for follow-up from a grantee. There is a possibility for a waiver to be submitted due to the closure of a building resulting in a relocation to an alternate space. The grantee will provide Amy with an update as soon as they receive communication from NAEYC.
- Renewal Applications and Year-end Reports
Renewal applications for FY20 will be made available to grantees through Iowa Grants Online in the middle of May. This is the last year to submit a renewal application, as it is the fifth year of this grant cycle. The FY19 year-end report forms will be made available in Iowa Grants Online in mid-June and will be due early August.
- FY20 State Appropriation
The education appropriations bill has been sent to the Governor for signature (she has 30 days to sign the

bill). Once signed, the appropriation will be final. The Shared Visions appropriation was written to maintain the current funding level so there is no change anticipated from this grant year.

- **One-Time Reimbursement Funds**
Due to a vacant staff position, there is a small cost savings in the administrative line for this grant. These dollars are being offered to grantees to assist with covering expenditures not currently covered by the grant awards. There is a minimum of \$1,350 per grantee available which must be used by June 30th.

Parent Support Update

- **Renewal Applications and Year-end Reports**
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Public Notification of Timeline for FY21 Grant Process

A detailed timeline has been posted to the Shared Visions web pages, one for preschool and one for parent support. A public notification of the availability of the detailed timeline was communicated on May 1st through emails to the contact list developed/reviewed by the CDCC as well as through the School Leader Update. FY21 is the start of a new five-year grant cycle that will be open to any interested applicant in the state of Iowa, not just current grantees.

Early Childhood Iowa Update

Carla Peterson offered an update related to work for the PDG grant and the survey sent out to center based early childhood providers. The response rate has been high and a team of undergraduate students have been calling the ones that have not responded.

Kimberly also shared that a draft of the survey was crafted to reach a broader audience than the district programs run through the Department of Education. The IDOE Director will review and approve the draft. It must also state that it is a voluntary survey. The purpose of the survey is to inform Iowa's state needs assessment and assist with future planning.

CDCC Member Updates

Rae Miller shared that Dr. Raphael Hirsh, MD at the University of Iowa's Stead Family Department of Pediatrics will be leaving to take a position in Boston. The university will be doing a nationwide search for a candidate to fill this position.

Taylor Drake shared that she sits on the policy council and committee for Head Start at Des Moines Public Schools. At the last policy council they talked about a grant option that was centered on mental health care for children and early childhood. The Iowa Department of Public Health was a big part of this grant.

Carla Peterson added to Taylor's update that a colleague of hers is a part of this mental health grant for Head Start. In addition, she shared that ISU has a certificate of infant/child mental health which is a graduate certificate. The Teach Program has now said that home visitors of family support professionals can enroll in the Teach Program.

Mary Shihadeh shared they had offered a training on mental health for adults. They are also working to develop their own trainers.

Julie Allison shared that DHS is continuing to prepare for an on-site review by the Federal Office of Child Care. This will take place in August. The Office of Childcare is implementing an on-site review to all of the states for the first

time. In addition, House file 731 states new requirements for mandatory reporting for child abuse is effective July 1, 2019. DHS will offer the training as an online option; it will be required that all mandatory reporters take the same basic training.

PJ West added to Julie Allison's comment on DHS training for mandatory child abuse reporting. She shared a concern related to the internet access and sufficiency in rural Iowa.

Erin Clancy shared they are working on the request for proposal for the wrap around care. These funds allow preschool programs to offer full-day care without transitioning to a new location. The work on the registry is not quite finished and they are anticipating it could be available to the public in early fall.

Beth Van Meeteren shared that they just launched 3 infant toddler stem curriculum trainings that are on the website. Numbers for the stem scale up program show around 270 teachers around the State of Iowa will be participating; those locations are in the midst of getting set up. Additionally, she had the opportunity to go the LEGO Idea Conference in Billund, Denmark. The whole conference was on parenting and the power of play. She stated it was a phenomenal experience of being immersed in so many different cultures. It reminded her that context really matters. Next year the conference will be on creativity.

Kimberly Villotti shared the Department of Education is in the process of negotiating the contract for Teaching Strategies' GOLD. Shared Visions programs are required to use Teaching Strategies' GOLD for three checkpoints each year. The main negotiating piece is around cost to the Department for holding the master contract. We have a fee that is paid annually. Having a fee for the state has allowed the cost for the local user and programs to incur a reduced fee for child portfolios. We do not yet know what the cost for portfolios will be next year. Also, related to the vacant staff position, Kimberly and Amy were able to meet with the Bureau Chief to review and edit the PDQ for that position. We anticipate the position will be posted soon.

Pam Elwood shared they were excited to be engaged in the partnership with Department of Education for a 5-year user delivery study in specially designed instruction; one of the strands is for preschool. They are just wrapping up cohorts from years 1-3 and AEAs are getting ready to scale that work. It will look different for each AEA due to capacity. Pam Elwood and Ami Leath are allocating work for this scale up. Professional development and coaching supports will increase the opportunity for inclusion across a variety of settings. A small group will be presenting this work to NAEYC at the PDI Conference.

***Shift to the FY21 competitive grant work**

- Those members who have opted out of the FY21 grant work due to conflicts with employment responsibilities left the meeting.

Lunch Break

The Council broke for lunch at 11:45 am and began again at 12:30 pm.

INFORMATION/DISCUSSION Item:

Continuation of FY21 Competitive Grant Work

- The Council discussed the updated draft of the preschool scoring rubric and application. The Council reviewed various sections and offered feedback for additional edits, specifically related to the Program and Classroom Information section.

INFORMATION/DISCUSSION Item:

Review breakdown of grant work across CDCC meetings

Amy created a one pager as requested to show the work needed to be completed, as it relates to the competitive grants for preschool and parent support. It offered a view of the work spread across the scheduled CDCC meetings. The Council reviewed the work to be completed and determined no changes were needed at this time.

INFORMATION/DISCUSSION Item

Agenda Items for Next Meeting (see dates below)

- The Council reviewed items needed to be placed on future agendas and determined the continuation of the competitive grant work was the priority.
- \$5000 Funds held by the CDCC used for registration/program evaluations, etc.
- Start work on content of Parent Support – September, November with final approval in January 2020.

Reminder: The July meeting is typically a 2-hour conference call but it was determined to be needed as a full-day meeting and in-person in order to continue the grant work.

Adjourn

Erin Clancy made a motion to adjourn the meeting. Carla Peterson seconded the motion. The motion was passed unanimously.

Future Council meeting dates: (Grimes Building, B50, 10:00am—3:00pm)

- July 10, 2019 (10:00am—3:00pm). This meeting was extended due to the Council's survey feedback.
- September 18, 2019
- November 13, 2019
- January 8, 2020
- February 19, 2020
- April 29, 2020
- July 8, 2020 (conference call, 10:00am-12:00pm)

*Current meeting dates to be reviewed with changes anticipated due to multiple conflicts affecting attendance. This will be discussed at the July meeting.