

Faculty Standards Task Force Subgroup Annual Meeting

January 12, 2018

Academic Credential Chart Recommendations

APPROVED BY CAO's at their February 9, 2018 meeting

Attending: Robin Lilienthal (IVCCD); Bill Taylor (SWCC); Deb Wright (SCC); John Hartog (NWCC); John Hansen (ICCC); Laurie Adolph (EICC); Shelly Schmit (NIACC); Linda Allen (HCC); Alethea Stubbe (NWCC); Barbara Burrows (IDOE); Chris Russell (IDOE).

The following recommendations are to be discussed with the full FSTF for review and then to the Community College CAO's for their final approval. Upon approval, the guide will be updated and posted to all communication groups. At that time, this list can also be shared with the Dean's groups and other faculty hiring administrators.

Requested changes to the Academic Credential Chart for 2018-19 (from online submission):

1. Under **DRA (Drama)** prefix: DRA classes (particularly DRA 110: Introduction to Film), be allowed to be taught by the faculty with graduate hours in **Literature**. (Move to bolded field)
 - a. Drama is considered a subcategory of Literature (Prose Fiction, Poetry & Drama).
 - b. DRA110 is a theory course operating similarly to Shakespeare.
 - c. Consider only non-applied DRA courses for the Literature Masters?
 - d. Allow **English** also as a bolded field to qualify non-applied DRA courses?

RESOLUTION: All agreed with the compromise to move English & Literature to the left column, not restricted to only 6 credits, but not bolded.

2. Add **HON (Honors)** prefix to the chart with language that depending on the content of the course, instructors:
 - a. Are qualified with a Master's degree and 18 GSH in a combination of qualifying fields per related academic credentialing chart content.
 - b. Have 6 or more graduate credits specifically related to the course content.
 - c. Example: Honors course in Art subject follows ART course prefix guidelines.

RESOLUTION: Put the HON* prefix in the chart and follow the subject matter prefix for qualifications.

All were OK with that proposal.

3. Under **BIO (Biology)** prefix: Add MS in Kinesiology that includes foundational graduate credit in Anatomy & Physiology to the A&P "Alternative Qualifications" column to qualify instructors.
 - a. Rationale: Kinesiology is an appropriate base to teach A&P if foundational A&P graduate credit is included within the degree.
 - b. HAPS recommendation supports this. (HAPS=Human Anatomy and Physiology Society)
 - c. <https://www.educateiowa.gov/sites/files/ed/webform/About%20HAPS.pdf>

RESOLUTION: Suggestion accepted (as underlined above), but it was not a unanimous decision.

The following topics will also be discussed:

1. **Developmental Education instructor qualifications.** Add language to page 21 for this category.
 - a. Currently not specified, but Bachelor's degree in related field of teaching recommended.
 - b. **DISCUSSION:** Do not add any developmental language at this time, until Code is updated.
2. **CTE program state licensure regulation** requirements (electrical, plumbing, cosmetology, health fields etc.)
 - a. Add language to the CTE description (page 21) about awareness of these requirements.
 - b. "Several CTE fields of study require additional program and instructor certifications in order to teach. Please consult Iowa State Code as well as state licensing board requirements."
 - c. **DISCUSSION:** Do not add any additional language at this time, but get feedback from CAO's, particularly on whether examples are needed.

3. **Situation:** A potential instructor is a doctoral student who has not officially been awarded a discipline-specific master's degree, but claims/seems to have enough graduate credits in the instructional field. Can these credits fulfill the 18 GSH requirement, even though he/she does not have a master's degree in the instructional field?
 - a. **Guidance (HLC & IDOE):** In this situation, the potential instructor possesses "advanced graduate standing" (sometimes designated as being at the "ABD level" to signify "all but dissertation") and should be able to obtain confirmation of such advanced status, either in the form of an official letter from the institution or as an indication on a university transcript. Evidence of this status is necessary because the accumulation of graduate credits alone is insufficient to recognize having achieved the master's level in a particular discipline. (Jeff Rosen, Vice President for Accreditation Relations and Director of the Open Pathway, HLC).
 - b. **DISCUSSION: No changes to the guide at this time, but share HLC update with CAO's and get feedback for future discussion.**
4. Shelly Schmit has made the following request for future meeting agenda item:
 - a. *We could have the CTE Bachelor's requirement mimic that of the AS in that a CTE instructor could hold a bachelors in any field as long as they had 18 credits in the field of instruction. Where for the AS degree you can have a master's degree in anything as long as you have 18 credits in the field of instruction, the current CTE requirement states you must have a degree in the area or related area of instruction. I would like to see that for CTE the faculty member could have a bachelor's degree in any field as long as they had 18 credits in the field of instruction or credits in combination with relevant work experience.*
 - b. *An example, we hire a faculty member with a bachelor's from ISU in Ag Ed. In that degree program they have also completed 18 credits in animal science. I think they should be able to teach animal science in this example. Is this allowable because it's not a bachelor's degree in the occupational area in which the faculty member is teaching?*