

**Faculty Standards Task Force (FSTF) – Academic Credentialing Chart Subgroup - Annual Review  
January 13, 2017 - UPDATE: CHANGES BELOW APPROVED BY CAO at their FEBRUARY 2017 MTG**

**FSTF Subgroup Participants:** Cynthia Bottrell, John Hansen, Kim Linduska, Shelly Schmit, Deb Wright  
Barb Burrows, Chris Russell, and John Hartog (chair of CAO group).  
Not present: Bill Taylor

**Purpose of Meeting/Discussion:** This annual subgroup meeting is to review suggested changes or additions to the Academic Credentialing Chart (ACC), created as a guide for reviewing community college faculty qualifications and published in “The Iowa Community Colleges Guideline for Faculty Qualifications” (pages 27-34). As directed in the guide (page 35), suggestions can be submitted to the FSTF at: [www.educateiowa.gov/iowa-community-college-academic-credentials-chart](http://www.educateiowa.gov/iowa-community-college-academic-credentials-chart) and will be reviewed annually in January.

This year, there was only one suggestion submitted – *add Linguistics to the unbolded qualifying fields for Humanities*. In addition, John Hartog submitted several suggestions on behalf of the chief academic officers (CAO) statewide group. All suggestions are addressed in the subgroup’s discussion items and recommendations below, which are being submitting to the FSTF and CAOs for review and consideration via this document. Upon approval at the CAO’s February statewide meeting, the guide will be updated and sent via email to all faculty and administrative statewide committees. At that time, the updated chart should be shared with all faculty and hiring staff and administrators.

**FSTF Subgroup’s Recommended Changes to the ACC for Calendar Year 2017:**

1. Under **Humanities (HUM)** prefix:
  - a. Add Linguistics as an unbolded qualifying field.
  - b. Add Fine Arts as an unbolded qualifying field.
2. Under **English (ENG)** prefix:
  - a. Add English Education as an unbolded qualifying field.
3. Under **Psychology (PSY)** prefix:
  - a. Add Psychology Education as an unbolded qualifying field.
4. Under **Mathematics (MAT)** prefix:
  - a. Change Math Education from bold to unbold.\*
5. Under **Music (MUS)** prefix:
  - a. Change Music Education from bold to unbold.\*
6. Under **Speech (SPC)** prefix:
  - a. Add Rhetoric as an unbolded qualifying field.

\* *Since this change from bolded fields (i.e., do not require course-by-course review) to unbolded fields [require transcript review and documentation of 12 graduate semester hours (18 after Sept. 1, 2017)], college staff should review the transcripts of instructors who have been approved with these education degrees in order to document sufficient coursework or create professional development Action Plans for the completion of discipline-specific graduate coursework.*

**Other Discussion Items:**

1. In general, discipline-specific education master's degrees (e.g., Math Education, etc.) should be *unbolded* qualifying fields as they may be pedagogically focused and not rich in discipline-specific content. For these programs, course-by-course review should be conducted and documentation provided for any non-math courses/credits use toward qualifications.
2. Biochemistry will remain an unbolded qualifying field under Biology.
3. English will remain an unbolded field under Speech.
4. Law is already an unbolded qualifying field under Business (BUS), so a Juris Doctorate (J.D.) degree would qualify an instructor for Business Law courses, if the program contains sufficient Business courses. Therefore, the addition of a "J.D." as an alternative qualification is unnecessary.
5. Specific Education and Psychology courses were discussed to qualify faculty for Diversity courses within those discipline prefixes (EDU, PSY), but the subgroup decided not to make these additions to the ACC because the documentation process is designed to handle any content-specific course qualification decisions approved by academic administrators.