

OWI Advisory Committee Meeting

July 23, 2014

Held at Assessment Services

Des Moines, IA

Attendees: Michelle Cherrier, Ron Berg, Deb Sabin, Kim Oaks, Jeff Frank, Joe Quinn, Krista Mattson, Mary Sloan, Barbara Ledvina, Janine Johnson, Karmella Heuer, Steve Stonehocker and Jeff Gronstal.

The meeting started at 10:00 AM with introductions.

Agenda Items were:

- Rule Changes
- Limiting Providers
- Boating While Intoxicated
- Policy on Charging for Classes
- Information on other Iowa agencies
- Advisory Group membership
- Provider Meetings
- IDOT
- Other

Rule Changes were handed out and discussed. These Administrative rule changes went into effect June 4, 2014. Michelle Cherrier noted that the 48-hour weekend program does not need a judge to approve any longer. A customer can voluntarily sign up for this, to do the required jail time in conjunction with the OWI class.

Limiting number of providers in Iowa

It was discussed whether the Department of Education could or should limit the number of providers in Iowa, to keep from saturating the market in a given area. It was a general consensus that this is not a good idea.

Boating While Intoxicated

Although BWI offenders are required to take the OWI class, completion status is only reported to the courts. The DNR does not keep track of completions. A question arose as to whether the \$10 fee is applicable to be sent to the Iowa Department of Education. It was decided that the payment is applicable and BWI offender's information should be listed on the quarterly class listings.

Policy on Charging for Classes

There is not state policy for how to charge for no shows, incompletes, etc. The consensus of the Advisory group was that a statewide policy is not needed, but that each provider should develop their own policy regarding no shows, late arrivals, and incompletes.

Information on other Agencies

In the past, Iowa Department of Education has not shared specific information about number of students served, class dates etc. with anyone. A request was made by an agency for this information. The group felt that general information is allowed to be shared, but not specifics of who has attended the classes.

Advisory Group Membership

As it is time to rotate the membership on this committee, Barb will be sending out the notice to all agencies asking for volunteers to serve on the Advisory Committee. Bylaws for the Advisory Committee specify that the term for each member is two years with the option of serving longer.

Provider Meetings

Michelle Ellison, Prime for Life, and Barb will be scheduling provider meetings throughout the state in the future. This would be an opportunity for multiple employees of an agency to attend a meeting to be acquainted with the Prime for Life program, and other areas of interest regarding the OWI program. This will possibly be scheduled in conjunction with the release of Version 9 of the Prime for Life program.

IDOT Reporting

No concerns were brought forth to the IDOT attendees. The reason for the asterisk on offender records was discussed. Also mentioned was possibly making the drinking driver screen and evaluation screen slightly different so people entering data will know they are using the correct screen. The DOT people will look into this.

Additional Comments

It was noted that agencies are needing to send class lists via a secure setting, rather than with a spreadsheet attached to an email, due to the privacy concerns of having offender names addresses, DOB, etc on the spreadsheets. Barb will check with the DE to see about a secure site to transmit this data to.

Next Meeting

The next meeting should be held January-February 2015. Barb will send out to notice to all agencies to see if anyone wants to host this meeting.