

State Group Meeting

Meeting Minutes

November 15, 2016

10:00am

- I. Call to order – Melissa Lutat, ILCC called meeting to order at 10:03a.m.
- II. Roll call – Cheryl Reidenouer, EICC took roll call. See attached roster for details.
- III. Summary from Department of Education – Mike Williams
 - a) Advancing Career Pathways Regional meeting; Career Pathways Systems – Mike has met the State team members including those from CTE, the Perkins Grant, and IA Dept. of Public Health. They are working to develop a rubric similar to one done for Career Pathways. CTE focus will be on funding and data gathering. There will be training provided. Iowa is in a strong position with creating Career Pathways. Mike will keep us posted.
- IV. GAP
 - a) Pulling and/or reducing GAP approved course offerings based on employment – Melissa was not sure who submitted this agenda item. Mike Williams said he has talked with Jolene about this agenda item. He stated LMI (Labor Market Information) is constantly being evaluated re: course offerings.

Kim from SWCC said they do not pull programs from their list unless it is not going to be taught again in the future.

Darcia from Hawkeye said they have had courses approved, but have never run them because of lack of interest. Then other programs have waiting lists. They have a concern they may be flooding the labor market e.g. pharmacy tech program.
 - b) Working with apprenticeship programs – Mike said they are going to try to hold training re: apprenticeships. He asked if the Navigators need training on this as it's a whole different area. Kim (SWCC) said this is a continuing issue. The question was asked if navigators are developing apprenticeships. Lori from DMACC said they would like an overview, but could get information from their Dean. As a bigger conversation needs to take place re: apprenticeships, it was decided to re-address this at the next meeting.
 - c) Recommendations for continued use of NCRC assessment and/or changes to the rules sections to be more reflective of program needs and/or conditional requirements; Mike Williams asked if we had questions or problems regarding this agenda item. It was determined that everyone uses the NCRC for GAP as it is required. It was expressed it is a good indicator of the student's motivation level and feel it is a good precursor of success.

Discussion followed regarding the value of having a minimum score for enrollment into a program. Each college determines what the minimum score is required for each program.

Holly from SCC stated the NCRC is not used for PACE students or those enrolled in credit programs. A discussion followed on placement tests used for credit students including COMPASS (no longer available after November), ALEKS, Accuplacer, ACT and SAT.

All felt it was not necessary for PACE to require students to take both the NCRC and other alternative tests.

Cheryl sent an email to Mike Williams summarizing this morning's discussion re: NCRC Assessment.

V. Sector Partnerships

- a) Who is involved and what has been done? – No discussion, moved to next agenda item.
- b) Bridge Program – No discussion, this agenda item tabled till next meeting.
 - a. Orientation
 - b. Intake Process
 - c. Anyone working with HiSED to create integrated (I-BEST) type classes?

VI. Budgeting

- a) Do other colleges budget for July & August if no carry-over and before the new September PACE allocation is deposited?

Pat at NWICC said they had no carryover money. Indian Hills reported the college carried them until new allocations came in. Iowa Lakes reported they also had no carry over money. They did more with IowaWORKS. DMACC reported when they run out of GAP funds they then go to PACE and other college funds. The question was asked if can you take PACE money to cover GAP costs. Mike Williams said GAP money has to be used for training. He cautioned when you braid funds make sure you can unbraid. One college said they switch billing codes when going from GAP to PACE. There is nothing that says you can't use PACE funds if you run out of GAP funds if your college approves this. There was discussion regarding how GAP is more restrictive than PACE. Colleges can count in both if a GAP program, but are using PACE dollars. Mike W. stated GAP / PACE are complimentary programs. He also reminded us there is no duplicity in each program e.g. don't count something in PACE ten times.

VII. Student success stories – No one had anything to share so we moved to next agenda item.

- a) Any stories you would like to share?

VIII. Questions/Concerns/Comments – Money issues/concerns about travel to meetings and the time commitment involved to attend meetings was discussed. Deb from Indian Hills suggested continuing with phone meetings or online meetings. It was suggested we try piggy backing with other meeting so staff can car pool to meetings. There was discussion regarding the value of having a face-to-face meeting at least once or twice a year; at least an annual meeting. Mike can address when annual AEL meeting will be held.

- a) Set day for GAP/PACE meetings? Ex. 3rd Thursday – Most felt having a consistent time to meet such as the 3rd Thursday is a good idea. The next meeting will be a teleconference to be held from 10-11am on February 16, 2017. Other future meeting dates include June 5th which will coincide with the three day AEL Conference. This can be either a face-to-face or teleconference meeting. Other tentative meeting date is August 17th.

Mike W. said there is a pre-conference on June 5th, with June 6th and 7th as full conference days. The AEL Conference will be held in the FFA Building of the DMACC campus in Ankeny. It was decided to hold out meeting at 11:00am on June 5th as the pre-conference is being held from 1:00-5:00pm.

IX. Adjournment – 11:00a.m.

Included for your information:

These are the links for the Code and Rules sections:

- X. Code Section
- XI. <https://www.legis.iowa.gov/docs/code/260I.pdf>
- XII. Rules Section
- XIII. <https://www.legis.iowa.gov/docs/iac/chapter/10-26-2016.281.25.pdf>