



Integrating Career Awareness into the ABE and ESOL Classroom

The purpose of this course is to prepare you — instructors and counselors — to implement the *Integrating Career Awareness into the ABE & ESOL Classroom (ICA) Curriculum Guide* within the context of your situation. The hands-on activities will increase your level of comfort and familiarity with the curriculum guide and the related topics. By the end of the course, you will be able to:

- compare a variety of lessons and resources included in *Integrating Career Awareness into the ABE & ESOL Classroom (ICA) Curriculum Guide* to assist students completing a Career and Education Planning Worksheet
- complete a Lesson Planning Template from the *ICA Curriculum Guide* that is tailored to the student levels, intensity of instruction, length of your program cycle and aligned, where applicable, to your state or program content standards
- determine the preparation, classroom time, and resources that you will need in order to deliver the lessons that you've included in your Lesson Planning Template
- apply a framework for setting a personal goal and discuss how you would introduce this framework to students to help them set concrete goals
- navigate, compare, and assess local and online resources to complement the *ICA* lessons, such as career exploration websites, college websites, One Stop Career Centers, and potential guest speakers
- list the education steps needed towards a credential in a specific career pathway and identify a postsecondary institution in your area that provides such training

Course Topics

The Why and What of Career Awareness and Planning

- Student Persistence
- Where Do Adults Turn for Career Assistance?
- Career Planning Model
- Key Features of the *ICA Curriculum Guide*

The Cultural Context of Career Planning

- The Influence of Family and Friends

The Self-Exploration Process

- Self-Assessment Tools
- Identifying Transferable Skills
- Setting SMART Goals

Occupational Exploration

- Resources for Occupational Exploration
- One Stop Career Centers

Career Planning Skills

- Understanding Career Pathways
- Mapping an Educational Pathway
- College Knowledge

Tying It All Together

- Career Planning Programs
- Lesson Planning Project

Course Dates: January 16–February 28, 2014

Instructor: Angelic Hardy

Course Format: facilitated, online

Throughout this six-week course you will follow a weekly schedule of activities and readings, as well as asynchronous electronic discussions with course participants and the facilitator.

Estimated Completion Time: approximately 3–4 hours per week: 24 hours total

Completion Requirements: Successful completion requires participants to complete required assignments and postings and complete a final lesson planning project. Participants may download a Certificate of Completion upon successful completion of course requirements.