

**Iowa Department of Education  
Iowa Transcript Center Cost Information  
for  
Iowa Public High Schools**

**What is the Iowa Transcript Center?**

The Iowa Department of Education has contracted with a vendor, Pearson, to execute an electronic Statewide PK-12 Student Record and Transcript Exchange System. Pearson in turn, has subcontracted with the National Transcript Center (NTC) to facilitate the electronic exchange of high school transcript data. To meet the specific needs of the Iowa project, NTC has created the Iowa Transcript Center (ITC).

**When Is There No Cost for Public High School Participation?**

The Electronic Transcript Project is funded through federal and state resources that can be used by public education entities at no charge. These entities are Iowa public high schools, Regent institutions, and the community colleges. All of these entities are considered members of the Iowa Transcript Center and Iowa public high schools then can use the ITC to send electronic transcripts to Regent institutions and community colleges at no charge.

**When Is There a Cost for Public High School Participation?**

Currently, there is a charge for public high schools to send electronic transcripts through the ITC to any education entity that is **not** an ITC member and that would include Iowa accredited private colleges/universities. However, in the future, if accredited private colleges/universities become ITC members, there will be no cost to public high schools for sending transcripts to them.

**How Can an Accredited Private College/University and Accredited Nonpublic Secondary Join the Iowa Transcript Center?**

There are one-time setup and on-going maintenance fees associated with their ITC membership. The Iowa Department of Education has begun initial outreach to Iowa accredited private education entities.

**When There is a Charge, Who is Responsible?**

The **SENDER** (not the receiver) is always responsible for charges. This can be either an institution or a student.

**What is the Fee?**

\$5.00 per transcript.

**What About Transcript PDFs?**

Private colleges can register through NTC to receive PDFs electronically and there would be no charge to Iowa public high schools for sending PDFs through the Iowa Transcript Center.