



Welcome to the Spring 2010 Web Training Session on topics specific for High Schools. The two main items I will be covering in this session are PSEOs and ACT scores.

The logo for EASIER, featuring the word "EASIER" in a bold, blue, sans-serif font. The letters are slightly shadowed, giving it a 3D appearance. The logo is positioned in the top left corner of a white rectangular box with a thin black border.

General Information

April 19 – May 12 EASIER testing window is available

May 17 – EASIER opens for final submissions

June 21 – Deadline for certifying Spring EASIER

Before I begin I would like to remind you of the dates for the spring submission. The EASIER site will open for test files beginning April 19th. The test site will close on May 12th. At this point in time, all files will be deleted. The official EASIER spring collection will be from May 17th – June 21st. Test files may still be submitted at this time. Remember the official file may not be extracted until after the last day of school. This year it is vital that all districts adhere to the timeline. EASIER data will be populating the Foster Care Claim form and this cannot be completed until all districts have certified Spring EASIER. The deadline for certifying the Foster Care Claim is August 1st.

PSEO Courses

All PSEO courses must be reported in Spring

PSEO courses from a community college must have a CCN number (common course number)– found in community college course guide book

Carnegie unit for a PSEO > 0.00

Let's start with PSEOs. Remember to have all of your PSEO courses entered into your student information system. I know some districts use a generic placeholder course but for the Spring submission the individual courses need to be entered. If the PSEO course is coming from a community college, a CCN number or common course number needs to be included. The CCN number can be found in the community college course guide book. All PSEO courses must have a Carnegie unit > 0.00.

PSEO vs. Concurrent Enrollment

PSEO is on an individual student basis

No 28E agreement between district and provider for a PSEO

District is charged \$250 per enrollment for a PSEO

If provider is a private college or one of the Regents Institutions, the course is a PSEO

Just to refresh your memory, a PSEO course is one where an individual student(s) sign up to take the course. There is no 28E agreement between your local district and the institution providing the course. The district is charged up to (but usually) \$250 per enrollment in a PSEO course. If a post-secondary course is with a private college in Iowa or a Regents Institution, the course is automatically a PSEO. If the course is from a community college and you are unsure if it is a PSEO or a concurrent enrollment, check the billing statement for the course.

PSEO Courses and Spring BEDS

In order to certify Spring EASIER, dollar amount for PSEO courses in Spring BEDS and enrollments in EASIER must match.

Unique instances where the these two will not match, contact an EASIER consultant.

Before your district can certify Spring EASIER, the dollar amount for PSEO courses in Spring BEDS and the enrollments in EASIER must match. We know of some instances where these two will not match. For example, a student is a son/daughter of an employee of the providing institution and there is no charge for the course. In these instances, please contact one of the EASIER consultants.

Spring 2010

EASIER CERTIFICATION Spring 2010

Title I Supplemental Services		Detail	0	Title I Supplemental Services is 1, 2, or 3		0	0
Testing/Assessment/Graduate							
ACT Composite Score		Detail	46	ACT Composite Score is present, Grades 9-12		78	<input type="checkbox"/>
Reason No State Assessment		Detail	2	Reason No State Assessment is EA, B, or O		0	<input type="checkbox"/>
Graduation Status		Detail	3	Graduation Status is Yes(C)		78	<input type="checkbox"/>
Removal Data							
Students/Removals		Detail	3/7	Number of Removals		15/18	
Own Free School Act		Detail		RemovalReason = 'W', WeaponType is 'M', 'R', 'F', 'W'			
Behavior Incident Number		Detail		Behavior Incident Number			
Course Data							
PSEO Students/Courses		Detail	291	All Students with PSEO Courses		54	

Click in to get a list of institutions and enrollments.

PSEO Students/Courses

[Certification Page](#)

Providing Institution	Postsecondary Enrollment Option
(153100) Central College	1
(153214) DMACC	12

Click on enrollment to get list of courses.

Postsecondary Enrollment Option

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Local Course		Course Origination: [2] - Postsecondary Enrollment Option					Enrollment						
Number	Name	Sub	Crs	Level	Unit	Sequence	Prior Inst	Accr Area	Course Orig	Male	Female	Total	
UT 105	Children's Lit	01	099	C	0.50	0	0	153214	0	2	0	1	1
BIO 733	Health Sci Anatomy	03	065	C	0.50	0	0	153214	0	2	0	2	2
HS 266	The Civil War	04	109	C	0.50	0	0	153214	0	2	1	0	1

If you click on the PSEO Students/Courses report on the EASIER certification page, you can get a list of the institutions and enrollments. By clicking on the number of courses you can get a list of those courses and to find out the students in those courses, click on the enrollment.

Spring 2010

EASIER CERTIFICATION Spring 2010

Title I Supplemental Services		Detail	0	Title I Supplemental Services is 1, 2, or 3	0
Testing/Assessments/Graduate					
ACT Composite Score		Detail	46	ACT Composite Score is present, Grades 9-12	78
Reason No State Assessment		Detail	2	Reason No State Assessment is EA, AB, or O	0
Graduation Status		Detail	3	Graduation Status is Yes(C)	78
Removal Data					
Students/Removals		Detail	3/7	Number of Removals	15/18
Own Free School Act		Detail		RemovalReason =YW, WeaponType is Y, R, C, W	
Behavior Incident Number		Detail		Behavior Incident Number	
Course Data					
PSEO Students/Courses		Detail	291	All Students with PSEO Courses	54

↑

Click on Details to show total number of enrollments and dollar amount comparison to Spring BEDS

PSEO Enrollment Paid

The total number of PSEO course enrollments reported is **30**

Using an estimated cost range estimate of \$225 to \$250 per enrollment, your cost range should be between \$6750 and \$7500.

The amount paid by your district as reported on the Spring BEDS is \$

This discrepancy must be corrected before you can certify.

Possible errors:

1. Courses coded incorrectly as PSEO or not PSEO.
2. The amount paid for PSEO courses incorrectly reported on Spring BEDS.

If you have any questions or need assistance, please contact a Project EASIER consultant.

[Certification Page](#)

To see the total number of PSEO enrollments reported in your Spring EASIER file and the comparison to the dollar amount reported in Spring BEDS, click on Details next to PSEO Students/Courses. If a discrepancy occurs it will need to be corrected before your district can certify. Perhaps a course was miscoded as a PSEO or was not marked as a PSEO. These corrections can be made by rolling back your EASIER file and correcting the course information. If the dollar amount was inaccurately reported in Spring BEDS, please contact Marlene Dorenkamp at the DE.

PSEOs and Fall Certified Enrollment

Spring PSEO courses containing CPI Dual Enrolled and/or Nonpublic Shared Time students must have a '2' in the 10th digit.

example: 04255C050**2**0

CPI Dual Enrolled and/or Nonpublic Shared Time students enrolled in these courses will roll over into Fall 2010 Certified Enrollment.

All spring PSEO courses may have a '2' in the 10th digit regardless of who is enrolled.

One more note about PSEO courses. If a spring PSEO course contains a student who is CPI Dual Enrolled or a Non Public Shared Time student, that PSEO course must have a '2' in the 10th digit of the SCED code. CPI Dual Enrolled or Non Public Shared Time students in PSEO courses where the 10th digit is '2' will roll over into Certified Enrollment for Fall 2010. If the course has both your regular district students and CPI Dual Enrolled or Non Public Shared Time students, only those students with the specified entry codes will roll into Certified Enrollment. There is no need to have a separate course specific to the CPI Dual Enrolled or Non Public Shared Time students. Actually, you may have a '2' in the 10th digit of your SCED code for any spring PSEO course regardless of who is enrolled.

Spring 2010

EASIER CERTIFICATION Spring 2010

Summary Information					
Reports	Detail	Spring 2010	Description	Spring 2009	Fall 2009
BEDS Enrollment		0	Active Students and Graduates with Entry Codes of 1,2,3,4,5,10,11,15,17,19	574	
Interim Placement		0	Students with Exit Code = 27	5	
ALL Students		0	ALL Students	756	
Courses		0	Students with Exit Code of 4, and 6 Grades 7-12	1	
Attendance Rate	Detail	0.00%	All Students by Attendance Data	95.75%	<input type="checkbox"/>
Students with Days Unexcused		0	Days Unexcused is Greater than Zero	88	
Student Option Transfer		0	BEDS Enrollment Student Option Transfer is 1,2,3, or 4		
Check for Missing Qualifying Students			Students reported as Active in Fall09 but not included in Spring file and Duplicate Students		
Building Summary			Building Summary		
Foster Care Claims			Foster Care Claims		
2010 Certified Enrollment Reports					
PSEO Classes for Certified Enrollment	Detail	0	Course type =2, Sec Item=2 for CPI Dual Enrolled and Non Public 9-12 Students	N/A	N/A
Students Expected in Fall 2010	Detail		Students Expected in Fall 2010		
Indicators/Services					

The report PSEO Classes for Certified Enrollment will show the CPI Dual Enrolled and Nonpublic Shared Time students enrolled in PSEO courses that will carry over into Fall 2010 Certified Enrollment.

The report PSEO Classes for Certified Enrollment will show the CPI Dual Enrolled and Nonpublic Shared Time students enrolled in PSEO courses that will carry over into the Fall 2010 Certified Enrollment. If you know one of these types of students enrolled in a PSEO course this spring and the enrollment is not showing on this report, check the course to see if it is coded correctly. Perhaps the '2' is missing in the 10th digit of the SCED code or perhaps the course was not coded with a Course Origination of '2' for PSEO. If both of these are correct, check the student to make sure his or her entry code is correct. The student should have an entry code reflecting CPI Dual Enrolled or Nonpublic Shared Time.

ACT Scores

Remember to enter the composite score for any student who took the ACT.

Not just for seniors.

SIS will extract the highest composite.

Let's move on to ACT scores. About the only thing I have to say is ...make sure that you enter the composite score for any student who took the ACT. This is not just for seniors. This might be one of the most overlooked data elements. If more than one composite score has been entered into your student information system, the SIS should extract the highest composite.

Questions

Contact an EASIER consultant

THANK YOU

If you have any questions concerning what you have heard or seen in this web presentation, please contact an EASIER consultant. Thank you for viewing this presentation.