

Community College Leader

Bulletin

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Special points of interest:

- The Perkins IV State Plan will be submitted to OVAE by April 8.
- All six non-federally mandated accountability measures were removed from the State Plan.
- The Department will convene a faculty advisory group in 2008.
- The Community College Diversity Conference will be held April 28-29.

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Perkins State Plan Public Hearings Held

ublic hearings for Iowa's five-year plan for the administration of Perkins IV were held regionally via ICN on February 28.

The plan is the culmination of months of gathering input from various stakeholders. In September, the Department convened a stakeholders' group and five work teams to develop recommendations regarding the state plan. The five identified works teams were: program administration, program development and improvement, program accountability and evaluation, special populations/nontraditional, and statewide leadership.

The work teams recommendations were presented to the Stakeholders Group on December 3. The Department compiled the recommendations and a pre-hearing Stakeholders Group meeting was held on

January 11 to obtain feedback. After receiving comments from the community college presidents, chief academic officers, career and technical deans, and tech prep coordinators, the Department opted to exclude six non-federally mandated accountability measures from the plan.

The Department is planning to work with a group of community college chief academic officers on the methodology and measures for technical skill attainment/assessment.

At the secondary level, technical skill assessments must be ap-



proved by a third party (such as the CTE program advisory committee) as well as the community college that the school partners with in the articulation

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Perkins IV State Plan Timeline

February 28: Public Hearing

March 13: Final Stakeholder's Meeting

April 3-4: State Board of Education Reviews Finalized Plan

April 8: Department Submits State Plan to OVAE

Department Acts on Quality Faculty Plan Recommendations

he Department is acting on several of the recommendations of the Community College Quality Faculty Working Group.

The group was mandated by the 82nd General Assembly of the lowa Legislature and convened by the Department in the fall of 2007 to study comprehensive

quality faculty issues. Consisting of equal numbers of faculty and administrators, the group made a series of recommendations in its report to the legislature released in January. This spring, the Department will begin implementing some of those recommendations.

The working group placed par-

ticular emphasis on the Quality Faculty Plan (QFP) process. Oversight for the QFP requirements is conducted through the accreditation process. To improve the process, the group recommended the establishment of an ad hoc group to review the QFP-related protocol utilized during accreditation

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"Programs like
Project Lead the
Way will prepare
young lowans to
succeed in hightech careers and
help the state
take full advantage of the jobs
surplus."

- Governor Chet

Culver

Iowa PLTW® Partnership Initiative Update

owa ranked 3rd nationally in the number of new Project Lead the Way® (PLTW) sites registered this academic year with more than 50 new middle and high school sites. Committed to enhancing STEM education, lowa is moving forward with further expanding opportunities for students to participate in the program.

The Department has partnered with the state's 15 community colleges, the Kern Family Foundation, and the lowa Department of Economic Development on a \$3.1 million project to increase student access to PLTW. Called the Iowa Project Lead the Way Partnership Initiative, the project is expected to result in the development of 60 new sites — four in each community college region. Semi-competitive grants of \$50,000 will be awarded to support implementation of each site over three years. The community colleges will be instrumental in bringing PLTW classes to smaller, rural school districts.

This year, 26 applications were received. Grants not utilized in FY 2008 will be open next year. The applications will be reviewed through a two-step process. First, the Kern Family Foundation is reviewing applications and communicating with the colleges if areas of improvement are identified. Applicants will be given the opportunity to incorporate feedback from the foundation and modify their applications prior to the formal review process.

Second, applications will be reviewed March 10 at Iowa Central Community College. Each application will be reviewed using the rubric con-

tained within the lowa PLTW Partnership Grant announcement. One representative from each college is required to assist in the review of applications. The Kern Family Foundation and co-affiliate universities have also been invited to send representatives to assist in the review of applications. The Department will have three representatives coordinate and assist in the review process.

If awards still exist within an area and an applicant does not receive approval status, applicants may be given the opportunity to amend and resubmit their applications. Grant reviewers will identify areas of improvement and appropriate timelines in writing. Department staff will review resubmitted applications to determine if the deficiencies identified during the one-day review have been resolved. If an applicant does not resubmit within the timeline or does not remedy deficiencies identified during the review process, the application will be denied. However, applicants may re-apply during the next grant cycle.

By April I, grants will be awarded and approval letters will be mailed.

The lowa Department of Education is currently working to determine how the Management Information System may be utilized to meet the accountability requirements of the lowa Department of Economic Development (Community College Equipment and Training Fund). The Department is also working with the Kern Family Foundation to develop research questions.

The Department has also requested legislative support for PLTW and the governor has requested \$660,000 to support implementation. The request was presented to the Education Appropriations Subcommittee on February 20. During the presentation, the leadership role played by community colleges was emphasized.

If you have any questions, please contact Ken Maguire, PLTW state coordinator, at 515-281-4721.

Partnership Grant Applications Received

NIACC (II)

Hampton-Dumont CSD

NCC (IV)

Marcus Meriden Cleghorn CSD MOC-Floyd Valley CSD Sibley-Ocheyedan CSD

ICCC (V)

Jefferson Scranton CSD Pocahontas CSD South Hamilton CSD

IVCCD (VI)

West Marshall CSD

HCC (VII)

Independence Area Consortium (3)
Parkersburg Area Consortium (3)
Waterloo Area Consortium (5)
Waverly Area Consortium (7)

KCC (X)

Center Point Urbana CSD

Clear Creek Amana CSD Jones County Consortium (3)

Benton/Vinton Shellsburg Consortium (2)

Williamsburg Consortium (3)

IWCC (XIII)

CAM—Anita CSD

IHCC (XV)

Albia Consortium (2) Ottumwa CSD

Keokuk County Consortium (3) SEIA Industrial Consortium (4)

SCC (XVI)

Burlington Consortium (4) Winfield and Mediapolis Consortium (5)

Lee County Consortium (3) Mount Pleasant CSD Volume I, Issue I Page 3

Management Information System Changes Proposed

n order to enhance data accuracy, the Department is planning to work with community colleges to make adjustments to the Management Information System (MIS), particularly in the area of human resources.

When community college faculty licensure was eliminated and replaced with the quality faculty plan process and oversight through the accreditation process, the Department and community colleges committed to reporting on faculty through the MIS.

In order to accurately report human resources data and meet new reporting requirements, the Department has proposed several changes to the MIS SWAT Team advisory group.

First, instructor information would be added to the course file. There is discussion about whether multiple instructors could be listed for each course or whether a "lead instructor" would be listed by colleges.

Second, because faculty would be tied to the course file, instructor

assignment codes would no longer be necessary and would be removed from the MIS.

Some of the proposed changes to human resources reporting stem from changes in Iowa law. Among these changes is a requirement that instructors employed half-time or more have a quality faculty plan. To collect data on faculty employed halftime or more, the Department has suggested requesting each college's definition of full-time instructor in terms of the number of credit hours taught. This number would be divided by two and all faculty teaching that number of credit hours or more would be considered to meet the threshold. Using this method, no new data element would be necessary.

Other items related to the human resources file under discussion included exploration of alignment of MIS reporting with Integrated Postsecondary Data System (IPEDS) reporting. Elements that may be aligned include subject codes (which may be outdated), base position salary, and total compensation.

Other MIS changes

In 2008, the Department will continue to collect data on high school enrollment by 28E agreement, Post-Secondary Enrollment Options (PSEO), and tuition through the MIS and a side file. Often referred to as the HF 2527 report, the data collection was required by law. Colleges are advised to double check the accuracy of data when submitted and be certain that the sum of the categories equals the total high school credit enrollment reported through the MIS.

Colleges are required to request that students provide their social security numbers. This is critical for matching with the National Student Data Clearinghouse and unemployment insurance records for accountability purposes.

The MIS is the Department's primary vehicle for collecting information to describe the community colleges. The system and its components are jointly-developed with the colleges.

If you have any questions, please contact <u>Vlad Bassis</u> at 515-281-3671 or <u>Tom Schenk</u> at 515-281-3753.



SkillsUSA Selected for Demonstration Project

owa SkillsUSA has been awarded a \$50,000 grant by the lowa Department of Economic Development to implement an advanced manufacturing demonstration project.

Activities will focus on: increasing school and student participation in the SkillsUSA career and technical student organization; fostering student enrollment in SkillsUSA's professional development program to develop employability

skills; and encouraging participation in contests and exhibitions which showcase student achievement and enhance employment opportunities.

The project is designed to identify resources to assist community colleges and secondary schools in expanding contests and creating exhibits in the areas of welding, machining, mechatronics, instrumentation, engineering design, robotics and biotechnology manufacturing. Additionally,

the demonstration project will focus on developing business and industry partnerships and establishing technical committees.

The demonstration project will be implemented in a regional corridor within the regions of Des Moines Area Community College and Indian Hills Community College. If you have any questions, please contact Andy Wermes at 515-281-8353.

"Through Initiatives
like student
competitions and
career awareness
campaigns, we can
show lowa's young
people our state's
unlimited opportunities
and encourage them to
explore a high-tech
career path right here
in lowa." — Governor
Chet Culver

Committees to Enhance the QFP Process

Continued from Page 1

site visits. The Department will convene the committee this spring with the intent of determining such items as checklists (the evidence that needs to be provided before or during a site visit) and interview procedures for use beginning with FY 2009 accreditation visits. Committee members will include representatives from the Community College Quality Faculty Working Group, QFP committee members from community colleges, Community College Accreditation Advisory Committee members, and Department staff.

The Ad Hoc Accreditation QFP Protocol Committee will provide its recommendations to the Community College Accreditation Advisory Committee. The advisory committee is charged with recommending to the Department the process for accreditation visits. This group will be re-convened this spring to review items such as site visit schedules, groups to be interviewed, questions to be asked of interviewees, and items required for document review. Committee members will be drawn from community college accreditation and QFP committees along with Department staff.

The final report of the working group also focused on strengthening the professional development of community college faculty. The group recommended establishing an ongoing QFP Professional Development Committee and creating statewide professional development opportunities. The Department will convene the committee this spring to assist in providing data-driven, systemic, on-going, and sustainable statewide professional development opportunities such a statewide QFP conferences/workshops and a web-based system to share

promising practices.

The results of the committee may include: reviewing and identifying promising practices in college QFPs, determining professional development needs related to the QFP process, and assisting in the development of professional development consortia. Professional development activities will include both the teaching-learning process as well as the upgrading of technical and discipline-specific skills of community college faculty. The professional development will support both institutional development and individual faculty professional development.

Members of the professional development committee will be drawn from the Community College Quality Faculty Working Group, community college QFP committees, and Department staff.

The working group also recom-

mended the establishment of a vehicle for ongoing communication between the Department and faculty. Recognizing the need to keep faculty informed about changes in lowa Code and administrative rule, the Department will convene a community college faculty advisory committee in 2008. The committee will provide faculty with a mechanism for communicating with the Department and to serve as a forum for emerging faculty issues.

Each college's faculty will be represented on the committee by a delegate and an alternate selected by the college's QFP committee. To ensure committee membership will have balanced representation from the arts and sciences faculty and career and technical faculty, the Department will assign colleges to appoint from one group or the other and establish a rotation system.

Changes in QFP Requirements

Last year, Senate File 588 was passed into law changing quality faculty plan (QFP) requirements.

The legislation expanded the QFP process to all faculty employed half-time or more. Previously, only full-time faculty were required to have individual QFPs. Building off of this requirement, the Community College Quality Faculty Working Group has recommended that each college, within its institutional QFP, address quality faculty development for all faculty members at their institution. In other words, components of the institutional QFP should address the needs of adjunct faculty, however it would not be expected that all adjunct faculty members meet the same QFP requirements as

faculty employed half-time or more.

The legislation also required colleges to maintain an institutional QFP committee that meets the requirements of lowa Code Section 260C.36(1). If the college had disbanded its QFP committee or changed its representation, the college must reestablish the committee per lowa Code. The committee should consist of both instructors and administrators, include equal representation of arts and sciences and career and technical faculty, and have no more than a simple majority of one

The Department is currently drafting revised administrative rules to incorporate changes.

"If community colleges are to recruit and retain quality faculty, a formal, comprehensive development program to orient, enculturate, renew, and develop all faculty is crucial to the success of institutional mission and individual faculty goals."

— Grant and Keim

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Math-in-CTE Initiative Update

he Department has begun implementation of the Math-in-CTE initiative. Joint requests for application (RFAs) are currently being completed by partnering area education agencies (AEAs) and community colleges and will soon be submitted to the Department for review.

Designed to enhance integration of mathematics in lowa's career and technical education (CTE) programs at both the community college and high school levels, the Math-in-CTE program was researched and developed by the National Research Center for Career and Technical Education.

Through the program, cohorts of CTE-math teacher teams are formed around specific occupational areas. The cohorts develop and sustain a community of practice focused on identifying math concepts embedded in CTE curricula and generating math examples in which students solve authentic workplace problems. CTE teachers will be supported as teachers of mathemat-

ics in CTE, not as math teachers.

Two CTE areas have been selected for participation in the first year of implementation beginning in the fall of 2008 — construction/carpentry and general business. Two or more other CTE areas will be selected for implementation next year.

The Department is providing funding for implementation of the initiative.

Five regional meetings were held in February to discuss the application process and formalize partnerships. Formal agreement between AEAs and community colleges were required for grant applicants to implement the project. All of the state's community colleges and AEAs have been invited to participate in the project.

The intent of the program is to provide resources to each AEA and community college to initiate and sustain the Math-in-CTE model. Each community college is eligible to apply for up to \$10,000. The funds will cover

one team consisting of a math teacher and a CTE teacher. Funds may be used to reimburse professional development expenses for teams. Institutional funds may be used to fund teams in addition to those supported by the Department's grant program if space is available.

Each AEA may apply for up to \$20,000 for each community college area that its agency covers to fund the expenses of two K-I2 district teams and one AEA consultant.

Teacher teams will attend ICN sessions tentatively scheduled for April 22. A series of professional development activities will follow.

As fiscal agents, colleges and AEAs will evaluate and assess the program.

For additional information and resources, please visit the Department's Math-in-CTE website. If you have any questions, please contact Andy Wermes, state project coordinator at 515-281-8353.

-(MATH-IN-CTE)-

Proposed Partnerships

Keystone AEA NICC (I) AEA 2-6-7 NIACC (II) IVCCD (VI) HCC (VII) Northwest AEA WITCC (XII) NCC (IV) Prairie Lakes AEA ILCC (III) ICCC (VIII) Mississippi Bend AEA EICCD (IX) Grant Wood AEA KCC (X) Heartland AEA DMACC (XI) Loess Hills AEA IWCC (XIII) Green Valley AEA SWCC (XIV) Great Prairie AEA IHCC (XV) SCC (XVI)

Community College Diversity Conference April 28-29

he 2008 Community College Diversity Conference will be held April 28-29 in Marshalltown.

Keynote speaker Greg Alan Williams will assess institutional progress and implementation of last year's "Step Up, Speak Up" training. The conference will also include a Presidents' Panel to discuss college programming and initiatives that address recruitment, enrollment, and retention of persons from underrepresented groups. Chris Russell of lowa Valley Community College District (IVCCD) will moderate the panel.

Objectives of the conference include providing information about equity and diversity issues, sharing promising practices, and sharing data on student and faculty trends. The seminar is a Department initiative to address Goal #5 in the state's strategic plan related to the participation and success of underrepresented students in non-traditional careers.

The team of 7-8 from each community college that participated in the April 2007 seminar are invited to participate. Colleges should feel free to alter-

nate team members.

Hosted by IVCCD, the conference will be held at the Best Western Regency Inn in Marshalltown. The registration fee is \$50 for each team member with a \$50 reduction for teams of five or more. All materials and lunch will be provided on both days. Each community college is responsible for meals, mileage and lodging for one night.

If you have any questions, please contact <u>Jeanette Thomas</u> at 515-281-3636.



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Helping Communities Meet the Learning Needs of All Their Children and Adults

The Community College Leader Update is a quarterly publication of the Iowa Department of Education, Division of Community Colleges and Workforce Preparation.

The Iowa Department of Education consists of three major divisions: Community Colleges and Workforce Preparation; Early Childhood, Elementary, and Secondary Education; and Financial and Information Services. The Division of Community Colleges and Workforce Preparation includes the Bureau of Community Colleges and Career and Technical Education Services and is supported by federal funds from the Carl D. Perkins Career and Technical Education Act, the Adult Education and Family Literacy Act, veteran education, and state funds.

The Division of Community Colleges and Workforce Preparation will be moving to the second floor of the Grimes State Office Building in March. Thank you for your patience during this period.

Perkins IV State Plan to be Submitted to OVAE

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agreement for the program.

At the postsecondary level, the program-level technical skill assessment must be approved by the CTE program advisory committee or a state or nationally-recognized industry organization.

Department staff also continue to work with the field in refining other basic grant and tech prep accountability measures. The Department plans to convene a meeting of tech prep coordinators, community college institutional researchers, and college reporting officers to discuss the tech prep performance indicators.

The State Board of Education reviewed the initial draft of the state plan on February 6.

The final meeting of the Stakeholders Group will be held March 13 to review any comments received during the public hearings and to make final recommendations.

The meeting will be held from 9:00 a.m. to 3:30 p.m. at the West Des Moines Learning Center.

The state plan will be submitted to the Community College Council and the State Board of Education for finalization and approval on April 3-4. The Department has requested and received an extension for submission of the state plan to the U.S. Department of Education,



Office of Vocational and Adult Education (OVAE). The final plan will be submitted by April 8.

The draft state plan and additional information are available on the state plan website: www.iowaperkinsstateplan.org.

If you have any questions, please contact Roger Foelske, 281-4700 or Mary Ann Adams 281-4716.

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