# Project EASIER – Transition to Certified Enrollment in 2007-2008

## Fall 2006 Project EASIER Data Conferences

# Goal

**Starting with 2007-2008:**

Certified Enrollment information will be pre-populated using Project EASIER fall submission data.

# Certified Enrollment

**What is Certified Enrollment?**

In general, certified enrollment is the annual report of resident students used for the Iowa School Finance Formula calculation.

# Certified Enrollment Vs. BEDS Enrollment

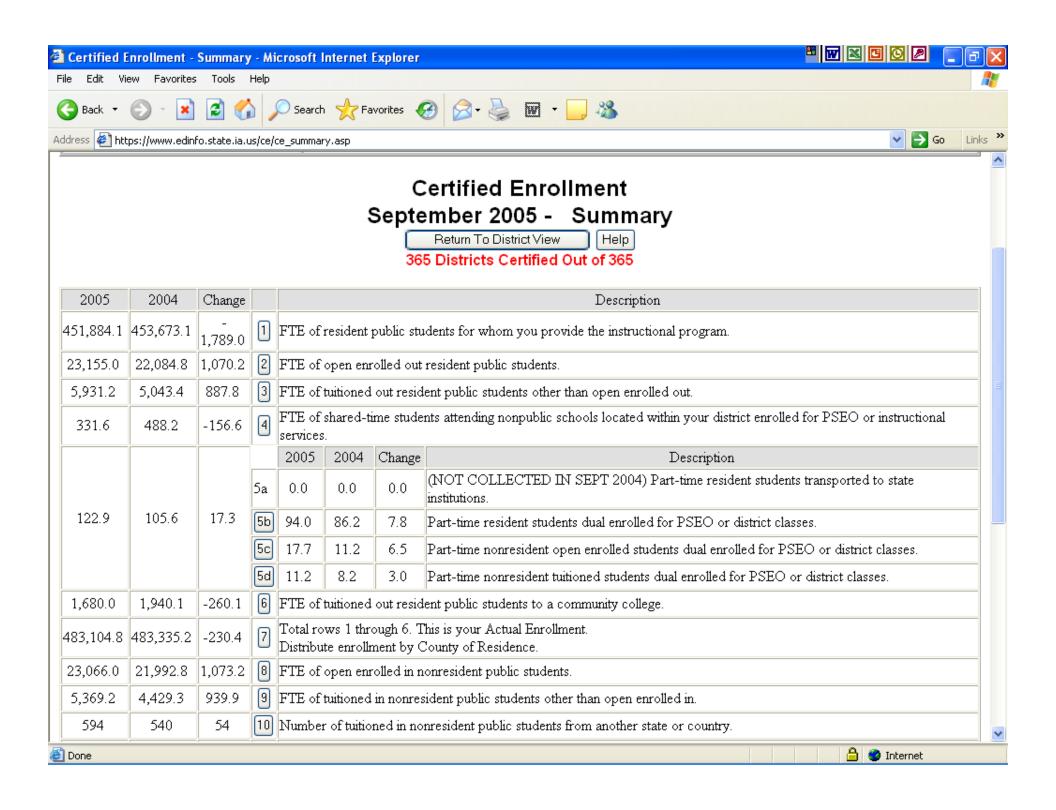**What's the difference between certified and BEDS enrollment?**

- BEDS enrollment (collected through Project EASIER) is reported at the grade, gender, race/ethnicity, and school building level.

- Certified enrollment is reported at the district level only and doesn't have any of the BEDS categories.

# Certified Enrollment - Collection

**Timelines for Certified Enrollment Collection (2007-2008):**

- Count day is October 1

- Closing date is October 15 (tight turnaround – need data to set district budgets)

- Edited, verified, audited over the next month

- School Budget Review Committee (SBRC) approves in early December

# Certified Enrollment
## September 2005 -   Summary

[ Return To District View ]  [ Help ]

### 365 Districts Certified Out of 365

| 2005 | 2004 | Change | | Description |
|---|---|---|---|---|
| 451,884.1 | 453,673.1 | -1,789.0 | 1 | FTE of resident public students for whom you provide the instructional program. |
| 23,155.0 | 22,084.8 | 1,070.2 | 2 | FTE of open enrolled out resident public students. |
| 5,931.2 | 5,043.4 | 887.8 | 3 | FTE of tuitioned out resident public students other than open enrolled out. |
| 331.6 | 488.2 | -156.6 | 4 | FTE of shared-time students attending nonpublic schools located within your district enrolled for PSEO or instructional services. |

| | | | | 2005 | 2004 | Change | Description |
|---|---|---|---|---|---|---|---|
| 122.9 | 105.6 | 17.3 | 5a | 0.0 | 0.0 | 0.0 | (NOT COLLECTED IN SEPT 2004) Part-time resident students transported to state institutions. |
| | | | 5b | 94.0 | 86.2 | 7.8 | Part-time resident students dual enrolled for PSEO or district classes. |
| | | | 5c | 17.7 | 11.2 | 6.5 | Part-time nonresident open enrolled students dual enrolled for PSEO or district classes. |
| | | | 5d | 11.2 | 8.2 | 3.0 | Part-time nonresident tuitioned students dual enrolled for PSEO or district classes. |

| 2005 | 2004 | Change | | Description |
|---|---|---|---|---|
| 1,680.0 | 1,940.1 | -260.1 | 6 | FTE of tuitioned out resident public students to a community college. |
| 483,104.8 | 483,335.2 | -230.4 | 7 | Total rows 1 through 6. This is your Actual Enrollment. Distribute enrollment by County of Residence. |
| 23,066.0 | 21,992.8 | 1,073.2 | 8 | FTE of open enrolled in nonresident public students. |
| 5,369.2 | 4,429.3 | 939.9 | 9 | FTE of tuitioned in nonresident public students other than open enrolled in. |
| 594 | 540 | 54 | 10 | Number of tuitioned in nonresident public students from another state or country. |

# Certified Enrollment - Forms

**Currently there are 16 forms that are required for the Certified Enrollment Collection.**

For the 2007-2008 school year, Project EASIER data will be used to pre-populate 12 of the forms (actually 10 with the elimination of two forms).

# Certified Enrollment - Forms

## EASIER Data Used to Pre-populate:

- Form 1 – Residents in District
- Form 2 – Open Enrollment Out
- Form 3 – Tuition Out
- Form 4 – Nonpublic Share Time
- Form 5 – Part-time Students (3 sub-forms)
- Form 6 – Tuition Out Community College (will be moved to form 1)
- Form 7 – Sum for Forms 1-6 and Certified Enrollment by County
- Form 8 - Open Enrollment In
- Form 9 – Tuition In
- Form 10 – Tuition in Out of State (will be moved to form 9)
- Form 11 – Sum of Forms 1, 4, 5, 8, 9, and 10
- Form 13 – LEP (Limited English Proficient) Weighting

# Certified Enrollment - Forms

## Web Based Forms to be Hand Entered:

- Form 12 – Supplementary Weighting
- Form 16 – Teacher FTE Counts

## Web Based Forms Pulling Data from Other Sources:

- Form 14 – Nonpublic Students (pulled from accredited nonpublic schools' certified enrollments)
- Form 15 – Nonpublic Request Textbook Services (pulled from accredited nonpublic schools' certified enrollments)

# Certified Enrollment – Form 1
# Resident Students in District

| Resident Public Students | FTE | Current EASIER Elements | EASIER Code |
|---|---|---|---|
| Resident Student | 1.0 | Enrolled | Enr 1 |
| CPI Dual Enrolled Resident Student | 0.1 | CPI Dual Enrolled | Enr 6 |
| CPI Home School Assistance (HAS) Resident Student | 0.6 | CPI Home-School Assistance | Enr 7 |
| CPI Dual Enrolled and CPI HAS Res. Student | 0.7 | CPI Dual Enrolled and CPI Home-School Assistance | Enr 9 |
| | | | |

| Needed EASIER Elements | Notes |
|---|---|
| Resident County for each student | Resident county for each of the students is needed and will follow the same stipulations of resident district. |

# Certified Enrollment – Form 2
# Open Enrolled Out

| Open Enrolled Out | FTE | Current EASIER Elements | EASIER Code<br>Enrollment Code=Enr<br>Exit Code=Ex |
|---|---|---|---|
| Resident Student | 1.0 | Open Enrolled Out | Ex 2 |
| CPI Dual Enrolled Resident Student | 0.1 | | |
| CPI Home School Assistance (HAS) Resident Student | 0.6 | | |
| CPI Dual Enrolled and CPI HAS Res. Student | 0.7 | | |

| Needed EASIER Elements | Notes |
|---|---|
| CPI Dual Enrolled Open Enrolled Out | Will prepopulate Form 2 with |
| CPI Home-School Assistance Open Enrolled Out | Attending districts resident |
| CPI Dual Enrolled and CPI Home-School Assistance Open Enrolled Out | district information (see form 8). |
| For Students in grades 9-12, need the FTE portion of the day the student was enrolled in the district | |

# Certified Enrollment – Form 3 Tuition Out

| Tuitioned Out | FTE | Current EASIER Elements | EASIER Code Enrollment Code=Enr Exit Code=Ex |
|---|---|---|---|
| Resident Student | 1.0 | Tuitioned-Out District Paid (or state paid) | Ex 3 |
| CPI Dual Enrolled Resident Student | 0.1 | | |
| CPI Home School Assistance (HAS) Resident Student | 0.6 | | |
| CPI Dual Enrolled and CPI HAS Res. Student | 0.7 | | |

| Needed EASIER Elements | Notes |
|---|---|
| CPI Dual Enrolled Tuitioned Out | Will prepopulate Form 3 with Attending districts resident district information (see form 9). |
| CPI Home-School Assistance Tuitioned Out | |
| CPI Dual Enrolled and CPI Home-School Assistance Tuitioned Out | |
| For Students in grades 9-12, need the FTE portion of the day the student was enrolled in the district | |

# Certified Enrollment – Form 4
## Nonpublic Shared Time

| Nonpublic Shared-time Students Enrolled for District-Offered Classes and Services | FTE | Current EASIER Elements | EASIER Code<br>Enrollment Code=Enr<br>Exit Code=Ex |
|---|---|---|---|
| | Varies based on portion of the day | Nonpublic Shared Time | Enr 8 |

| Needed EASIER Elements | Notes |
|---|---|
| FTE - portion of the day the nonpublic shared time student was enrolled in the public school. | Only applies to the nonpublic students attending a public school. |

# Certified Enrollment – Form 5
# Dual Enrollment and PSEO

| | Dual Enrolled PSEO | Weightings | Current EASIER Elements | EASIER Code<br>Enrollment Code=Enr<br>Exit Code=Ex |
|---|---|---|---|---|
| Form 5B | Dual Enrolled Resident Student Enrolled for PSEO | $250/Distirct Cost Per Pupil | CPI Dual Enrolled | Enr 6 |
| | | | | |
| Form 5C | Dual Enrolled Open Enrolled Nonresident Student Enrolled for PSEO | $250/District Cost Per Pupil | CPI Dual Enrolled Open Enrolled In | Enr 12 |
| | | | | |
| Form 5D | Nonresident Tuitioned In Dual Enrolled Students Enrolled for PSEO | $250/District Cost Per Pupil | CPI Dual Enrolled Tuitioned In District Paid | |

| Needed EASIER Elements | Notes |
|---|---|
| Will need to collect PSEO courses in the fall submission and will double the amount submitted for spring | Note: because of the the doubling for spring the actual weight will be calclated as $500/DCPP |
| Will need to collect PSEO courses in the fall submission and will double the amount submitted for spring | |
| Will need to collect PSEO courses in the fall submission and will double the amount submitted for spring | |
| Also need an enrollment type of Dual Enrolled Tuitioned In District Paid | |

# Certified Enrollment – Form 6
# FTE of Tuitioned Out Resident Students to a Community College

- This form will be removed for 2007-2008.

- These students will be counted in Form 1 starting with the 2007-2008 school year.

# Certified Enrollment – Form 7 Actual Enrollment

- Sum of forms 1-6.

- Used for school district budgets – "Budget Enrollment".

- Will also need to show by resident County for Local Option Sales and Services Tax distributions.

# Certified Enrollment – Form 8
# Open Enrolled In

| Open Enrolled In | FTE | Current EASIER Elements | EASIER Code Enrollment Code=Enr Exit Code=Ex |
|---|---|---|---|
| non-Resident Student | 1.0 | Open Enrolled In | Enr 2 |
| CPI Dual Enrolled non-Resident Student | 0.1 | CPI Dual Enrolled Open Enrolled In | Enr 12 |
| CPI Home School Assistance (HAS) non-Resident Student | 0.6 | CPI HAS Open Enrolled In | Enr 13 |
| CPI Dual Enrolled and CPI HAS non-Res. Student | 0.7 | CPI Dual Enrolled and HAS and Open Enr. In | Enr 14 |
| | | | |

# Certified Enrollment – Form 9 Tuition In

| Tuitioned In | FTE | Current EASIER Elements | EASIER Code Enrollment Code=Enr Exit Code=Ex |
|---|---|---|---|
| non-Resident Student | 1.0 | Tutioned - In (District Paid) | Enr 4 |
| non-Resident Student | 1.0 | Tuitioned In State Paid | Enr 15 |
| non-Resident Student | 1.0 | Tuitioned In Non-Resident Out-of-State | Enr 10 |
| CPI Dual Enrolled non-Resident Student | 0.1 | | |
| CPI Home School Assistance (HAS) non-Resident Studer | 0.6 | | |
| CPI Dual Enrolled and CPI HAS non-Res. Student | 0.7 | | |

| Needed EASIER Elements | Notes |
|---|---|
| Resident County for each student | Resident county for each of the students is needed and will follow the same stipulations of resident district. |

# Certified Enrollment – Form 10 Tuition In Out-of-State

This information will be collected on Form 9 using the Tuitioned In Nonresident Out-of-State Enrollment Code.

# Certified Enrollment – Form 11 Students Receiving Services

- This form represents the total school age students that are provided instructional programs/services by the district

- Form 11 is the sum of forms 1, 4, 5, 8, 9, and 10

# Certified Enrollment – Form 12 Supplementary Weighting

**NOTE:** This will not be collected through Project EASIER (at least not in 2007-2008)

| Supplementary Weighting | Notes |
|---|---|
| Shared Teachers | Won't be collected in EASIER - will be collected in a separate report |
| Shared Classes | Won't be collected in EASIER - will be collected in a separate report |
| Community College Courses | Won't be collected in EASIER - will be collected in a separate report |
| Whole Grade Sharing | Won't be collected in EASIER - will be collected in a separate report |
| Regional Academy | Won't be collected in EASIER - will be collected in a separate report |

# Certified Enrollment – Form 13 LEP Weighting

| LEP | Weightings | Current EASIER Elements | EASIER Code Enrollment Code=Enr Exit Code=Ex |
|---|---|---|---|
| Resident ELL Student | 0.22 | Resident Students with have an ELL status of 1, 2, or 3 | |
| | | Date of ELL Program/Services Placement within District of less than 4 years | Enr 1 |

# Certified Enrollment – Form 14, Form 15, and Form 16

**NOTE:** This will not be collected through Project EASIER

- Form 14 – Nonpublic Students (pulled from accredited nonpublic schools' certified enrollments)

- Form 15 – Nonpublic Request Textbook Services (pulled from accredited nonpublic schools' certified enrollments)

- Form 16 – Teacher FTE Counts

# Certified Enrollment - Timelines

**Tentative Timeline:**

- Fall/Winter – Compare fall 2006 EASIER submissions with fall 2006 certified enrollment

- Winter 2007 – Work with Student Information System vendors to ensure that all required enrollment/exit and other data elements are in the 2007-2008 software and extracts

- Spring/Summer 2007 – training sessions on what needs to be populated for EASIER certified enrollment submission

- Summer/Fall 2007 – training sessions to demonstrate the process of populating the certified enrollment forms with fall Project EASIER data

- October 2007 – EASIER application opens with inclusion of certified enrollment data

# Certified Enrollment – Oct. 2007

Initial Plans – how will this work (all this is currently subject to change)?

- EASIER files submitted beginning October 1.

- Open enrolled-in information from attending districts will be used to populate open enrolled out information for resident districts (same for tuitioned-in and tuitioned-out).

- Forms will be populated using EASIER data, but will be editable if the data does not appear correct.

- Follow-up will be performed if there were significant changes made to the EASIER uploaded data.

# Certified Enrollment SBRC Approval

- Certified Enrollment data is approved by the SBRC by early December.

- It is imperative that ALL districts certify the information by the due date of October 15.

- Certified Enrollment data from October 2007 will be used as the school district's budget enrollment for the 2008-2009 (FY 2009) school year.

# Certified Enrollment – Project EASIER

- Reminder: **Starts in 2007-2008**

- Open to suggestions/feedback

- Information and plans presented here is tentative and subject to change

- Question/Comments?