

Welcome to the Dropout Verification webinar.

The Dropout Verification application opens December 3rd and closes December 14th. All districts with students in grades 7-12 must certify this application. In this application you will verify the students your district is reporting as dropouts. This application is NOT the Dropout Prevention/Mod Allowable Growth application.

Who is a dropout? Dropouts are based upon the time frame from October 3, 2011 (usually it is Oct. 1st but that was on a Saturday last year) to September 30, 2012. Portions of two school years are used and the most recent enrollment information is used to determine dropouts.

In order for a student to be a dropout, the student must have one of the entry codes listed on the screen. CPI students and non-public shared time students cannot be coded as dropouts.

In order for a student with one of the previous entry codes to be considered a dropout, one of the following must be true. The student was last reported with an exit code of '4' dropout and was not actively enrolled on Oct. 1, 2012. Or, the student completed the 2011-2012 school year, did not graduate, but was not reported as of Oct. 1, 2012. Or, the student had an unresolved Exit Code during the time frame from Oct. 3, 2011-Sept. 30, 2012. An unresolved exit code could mean the student was transferred out, open enrolled out, tuition out to another Iowa district but was never reported in that district or the student was reported as transfer to unknown and never reported. Please note that the last school of attendance is responsible for verifying the dropout. This does not necessary mean the student will be included in that district's dropout rate. Another way a student can be considered a dropout is if the student reached maximum age by Sept. 15, 2012 and did not earn a diploma.

For more information regarding dropouts please located the Dropout Definitions document on the Student Reporting website. Go to www.educateiowa.gov, click on Data and Statistics, Data Reporting, and then Student Reporting in Iowa. Under the subheading Fall 2012 find Addendum E: Dropout Definitions.

The Dropout Report is on the EdInfo website. www.edinfo.state.ia.us. Select the Dropout Report. The Dropout Prevention/Mod Allow Growth application is a completely different application.

Once in the Dropout Report application select the correct year, 2011-2012.

From inside this application you may also access the Dropout Definitions document.

This first screen will show you a district summary of students who last attended with you and are considered dropouts. This summary does not include students you coded as a dropout but returned either in your district or another district. If you would like see this summary by a specific building, click on the pulldown menu by All Buildings and select the building you would like to view.

To get a detailed list of the students making up the summary totals, click on the second bar where it says 10/3/2011 – 9/30/2012 Dropouts. Remember, these are students your district is verifying as dropouts. Not all students listed will be included in your district's dropout calculations. Some students may be state level dropouts and some students may flow back to their resident district to be counted in that district's dropout calculation. The dropout calculation is done at a later date. Again, what you are verifying is that these students who were attending with you are now considered dropouts.

For a list of students that your district coded as dropouts or transfer to unknown as the final enrollment but who returned in the Fall 2012, click on Dropouts Returning in Fall 2012. These students may have either returned to your district or another district in Iowa. These students are not included in the District Summary numbers and are not considered dropout for any district.

In the top menu bar, click on DropOut District. The dropout data you are asked to certify is only the data your district submitted. The calculations for the dropout rates are calculated at a later date and move some students to different districts. This is referred to as the DropOut District.

The first list shows students reported by your district who will be state level dropouts. These are students who have an entry code of '15' Tuition in State Paid or have a service provider number of a residential facility. These students are included in your District Summary for verification but will not be included in your dropout calculations.

The second list shows your resident students who were reported as dropouts in another district and who will be considered state level dropouts. Since these students were not reported by your district, they are not included in your District Summary.

The third list shows dropouts who were reported as attending in your district as tuition in from another public district. These students are included in your District Summary for verification. However, these students will flow back to their resident district for dropout calculations.

The fourth list shows dropouts who were reported as dropouts in another Iowa public district but will flow back to your district for dropout calculations. These students are your resident students who were tuition out to another Iowa public district.

Once you have verified all information, click on the Certify button on the Home page. The deadline for certification is December 14th.

If you have any questions or you have a correction, please contact an SRI consultant. You are unable to make changes on your own. Our numbers are listed on the screen or you may call the any available consultant line. Remember the deadline for certification is December. 14th. We would very much appreciate having all of this wrapped up before everyone leaves on winter break.

Thank you!