Instructional Time Task Force
Meeting Notes

October 1, 2012

1:00– 3:30 p.m.

ICN Room, Grimes State Office Building

ATTENDEES PRESENT:

Leonard Griffith, Kimberlee Spillers, Frank Spillers, Kay Stork, Dan Horner, Mary Hillman, Jerry Parkin, Marty Schwager, Vic Jaras, Shirley Phillips, Merry Dudley, Dave Epley, Jack Ewing, Marcus McIntosh, Jens Manual Krogstad, Mike Wiser, Bob Thomas, Joyce Russell, Mike Cormack, Sue Swartz, and Jody Crane.

ATTENDEES PRESENT VIA CONFERENCE CALL:

George Wheeler, Gary Norris, Kevin Koester, Anita Micich, Katie Byers, Sandy Klaus, Mick Jurgensen, Michelle Rich, Darryl DeRuiter, and Brian Johnson.

AGENDA ITEM: Welcome

Expected Outcome	Lead Mike Cormack	Follow Up

Notes:.

Mike Cormack welcomed the group and stated that he would relay comments to anyone joining the meeting by phone if they were having issues hearing the conversation.

Cormack shared the charge for the day which was to review the two sections of the report. The sections are: I*mportance of Recommendations When Compared to Other Task Force Recommendations* and *Pilot Project to Extend the School Year or Day to Expand Instructional Time PK-12 (Model and Conclusion).*

AGENDA ITEM: Review of Model and Final Draft Additions

Expected Outcome	Lead Mike Cormack/Task Force Members	Follow Up

Notes:

Cormack stated that a draft on the section titled Importance of *Recommendations When Compared to Other Task Force Recommendations* was crafted. He summarized the

section by stating that it currently says that the findings of the Instructional Time Task Force is important, but not in and of itself is it the most important compared to other education reforms. Instructional time must fit into the recommendations of the state's other task forces. Task force members reviewed, discussed and modified this section and the group reached consensus with the recommended changes. All report modifications will be reflected.

Cormack stated that this study did not include funding and was largely produced from the input of volunteer presenters and task force members. A true research model would be assigned a director, research funding and other related items. He stated that this work is the best attempt to put together what was learned. All six of the task force reports will be similar to the structure and depth of the Instructional Time Task Force report. He stated that the Task Force on Teacher Leadership and Compensation model is similar to the model that is included in the Instructional Time Task Force report. Hopefully, this document will be a guide for the legislature and the public who would want to go further in this area.

The section titled *Pilot Project to Extend the School Year or Day to Expand Instructional Time PK-12 (Model and Conclusion)* was reviewed, discussed and modified. Cormack stated that the Wiki materials will be added to the reference section and the Department of Education's Bureau of Media and Communications will proofread and finalize the report. The group agreed to this plan of producing a final report.

The topic of entrepreneurial education and the inclusion of it in the report produced lengthy discussion. Cormack suggested a "gentlemen's agreement" to not include this information in the report because of the specificity, but to visit with policymakers on it. Task force members agreed to not include in the report, but advocate in that direction.

Cormack indicated that reference materials will be included in the report and requested that task force members send him (this week) any particular statistics they would like to be included in that section. If there are materials that were included on the Wiki that members feel should not be included, let him know that as well. If he doesn't hear either way, he will assume the supporting materials are acceptable. A copy of the final report will be sent to all task force members.

AGENDA ITEM: Conclusion

Expected Outcome	Lead Mike Cormack/Task Force Members	Follow Up

Notes:

Cormack asked if there were any additional changes the task force would like to be included or removed from the report. The minority view under the Start Date was modified from original form and that was agreed to.

It was requested by the task force that the term after school programming be changed to extended learning opportunities throughout report. That will be done as much as possible.

AGENDA ITEM: Group Vote on Adoption of Report

Expected Outcome	Lead Mike Cormack	Follow Up

Notes:

A vote was taken on the final report and there was no opposition. The members thanked each other for their work.

AGENDA ITEM: Adjournment of Task Force

Expected Outcome	Lead Mike Cormack	Follow Up

Notes:

Cormack thanked task force members for their time and service. The meeting adjourned at 3:25 p.m.